



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

**MEMORANDUM**

DATE: January 6, 2004  
TO: IPEDS Keyholders  
FROM: J. Keith Brown  
SUBJECT: IPEDS Winter Survey Deadline

This is just a reminder that the IPEDS Winter Survey deadline is **Wednesday, January 21**. All data for Fall Staff, Salaries and Employees by Assigned Position must be entered, edited and locked by that date. The Enrollment component can be done as part of the Spring survey.

Please contact me if you have any questions concerning this deadline.

c: Presidents

CC04-001  
Email