



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

January 16, 2004

**RESPONSE DEADLINE: February 20, 2004**

**MEMORANDUM**

**TO:** Community College Presidents  
Senior Continuing Education Administrators

**FROM:** J. Larry Keen, Vice President  
Economic and Workforce Development

**SUBJECT:** Request for Proposal  
Public Health Preparedness and Response for Bioterrorism Training  
Development Grants

Your college is invited to respond to the attached Request for Proposal for a Public Health Preparedness and Response for Terrorism Training Development Grant. The objective of this grant is to develop and/or modify, produce and disseminate courses that address training needs for business, professional, and community responses to acts of terrorism/bioterrorism, weapons of mass destruction and other disasters.

Each project will be funded for the period March 22, 2004 – October 31, 2004, with an option to extend the project period to December 31, 2004, contingent upon approval by the NC Department of Health and Human Services. Allocation of the funds is contingent upon the availability of funds. The training grants are administered by the North Carolina Community College System, Economic and Workforce Development Division. Please see the attached Request for Proposal document for application instructions. **The submission date is Friday, February 20, 2004.**

If you have questions, please contact Peggy Graham at 919-807-7157 or [grahamp@ncccs.cc.nc.us](mailto:grahamp@ncccs.cc.nc.us).

Enclosure

c: Director of Business & Industry  
Small Business Director  
EMS Coordinator  
Fire/Rescue School Director  
Criminal Justice Coordinator  
Community Service Program Coordinator

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