



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 2, 2004

MEMORANDUM

TO: Community College Presidents

FROM: Robert Witchger, Associate Director College Tech Prep
Elizabeth Brown, Director Vocational Education

Kenneth W. Smith, Section Chief
College Tech Prep, Department of Public Instruction

SUBJECT: NORTH CAROLINA COLLEGE TECH PREP 2004 CONFERENCE

**CTP
Conference**

In response to the many requests from North Carolina College Tech Prep educators and business partners, we are reestablishing the statewide comprehensive annual College Tech Prep conference. Historically this conference has proven to be a valuable asset to participants as they advance their efforts to provide more rigorous and innovative College Tech Prep initiatives. The conference is designed to have broad appeal to a diverse audience. We hope your high school, community college and business partnership will be well represented at this event. The North Carolina College Tech Prep Conference is a joint effort of the State Board of Education, the Department of Public Instruction, the Community College System, and the North Carolina New Schools Project (Gates Foundation Initiative).

**Dates and
Location**

March 16-17, 2004
Sheraton Hotel at Four Seasons, Koury Convention Center, Greensboro, NC.

Strands

The following conference strands are planned:

- North Carolina New Schools Project
- Innovations in Secondary and Postsecondary College Tech Prep Education Curricula/Programs
- Economic Development/Employment Trends
- Collaborations and Partnership Development
- Career Counseling and Career Pathways
- Articulation/Early College Opportunities
- Curriculum Integration: Mathematics, Science, Communication Skills and Career-Technical Education

CC04-021
Email Copy

Target Audience	The program is designed to meet the needs of multiple College Tech Prep providers: <ul style="list-style-type: none">• Business/Industry Partners• Community College Presidents/School Superintendents• Deans/Principals• Community College Counseling and Student Services Staff• School Counselors and Career Development Coordinators• Special Populations Coordinators• Faculty/Teachers—Mathematics, Science, Communication Skills and Career-Technical Education• Career-Technical Education Administrators
Conference Registration	Registration is online at http://www.ctenc.org . Registration forms and the fee of \$125 per person should be mailed to: NCDPI-Cash Collections 6336 Mail Service Center Raleigh, NC 27699-6336 Cash Collections must receive the early registration fee on or before March 5, 2004.
Late and Onsite Fee	Registrations received after March 5, 2004, and onsite registration will be \$150 per person.
Hotel Reservations	A block of rooms is being held at the Sheraton Hotel at Four Seasons, Joseph Koury Convention Center, Greensboro, NC. A rate of \$110 plus tax for a single or double room is being offered for conference participants who make reservations on or before February 13, 2004. Make your reservation by calling 1-800-242-6556 and ask for the College Tech Prep Conference reservation. Reservations made after February 13, 2004 are subject to availability of rooms and/or a higher rate.
Additional Information	For more information concerning the conference contact: Ken Smith, NCDPI Bob Witchger, NCCCS 919-807-3870 919-807-7126 kesmith@dpi.state.nc.us witchgerb@ncccs.cc.nc.us
Tentative Agenda	A tentative agenda for the conference is attached. A final agenda will be posted at www.ctenc.org on March 1.
Conference	Watch the conference website www.ctenc.org for conference updates.

RJW/vth

Attachment

c: Academic Deans
Workforce Deans
Student Service Deans
College Tech Prep Contacts and Business Partners

TENTATIVE AGENDA

Monday, March 15, 2004

- 8:30 am - 5:00 pm Pre-Conference Activities:
- Career-Technical Education Administrators Workshop
(An additional \$35.00 fee will be charged for this workshop)
- Career Development/Special Populations/Transitional Services
Coordinators Workshop
(An additional \$35.00 fee will be charged for this workshop)
- 6:00 pm - 8:00 pm Conference Registration open
 Conference Exhibits open

Tuesday, March 16, 2004

- 8:00 am - 5:00 pm Conference Registration open
- 8:30 am - 5:00 pm Conference Exhibits open
- 8:30 am - 12:00 pm Concurrent Sessions
- 12:00 pm - 2:00 pm Opening Luncheon
- 2:00 pm - 3:00 pm General Session
- 3:00 pm - 5:00 pm Concurrent Sessions

Wednesday, March 17, 2004

- 7:30 am - 9:00 am Awards Breakfast
- 9:00 am - 12:00 pm Concurrent Sessions