



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 9, 2004

MEMORANDUM

TO: Disability Service Providers

FROM: Karen Yerby
Associate Director, Student Development Services

SUBJECT: Disability Services Training

The NCCCS Disability Services Advisory Board is sponsoring a very informative drive-in workshop on March 10, 2004 at Alamance Community College. The workshop will begin at 8:00 a.m. with registration, and run until 2:30 p.m. There will be a registration fee of \$10.00 per person to cover the catered lunch. Sessions will include workshops on the DPI Occupational Course of Study, policies and procedures, and a panel discussion on faculty training.

Please see the attached agenda and registration form. Registrations are to be sent to Janice Reaves at Alamance Community College by March 1, 2004. For additional information, contact Janice Reaves at 336-578-2002 or Rhonda Treadaway at 704272-7635.

CC04-029
Email

**REGISTRATION FORM
SPRING TRAINING DRIVE-IN WORKSHOP
NCCC DISABILITY SERVICES ADVISORY BOARD
ALAMANCE COMMUNITY COLLEGE
MARCH 10, 2004**

Please complete and return:

Name _____

College _____

Position/Title _____

Address _____

City/State/ Zip _____

Telephone # _____ **Fax #** _____

Registration for the conference is \$10.00. The registration fee includes lunch. Please send registration forms to **the attention of:**

**Janice F. Reaves
Coordinator of Counseling/Disability Services
Alamance Community College
PO Box 8000
Graham, NC 27253
(336) 506-4130
reavesj@alamance.cc.nc.us**

Make checks payable to Alamance Community College. Registrations should be received by March 1, 2004.

Agenda
Disability Services Advisory Board
One Day Drive-In Workshop
Alamance Community College
Room A 238-239
March 10, 2004

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|-------------------|---|
| 8:00am – 9:00am | Registration |
| 9:00am – 9:30am | Update/Information Session.....Karen Yerby |
| 9:30am – 10:30am | Occupational Course of StudyFreda Lee |
| 10:30am – 10:45am | Break (Light Refreshments) |
| 10:45am – 12:00pm | Policies and Procedures Workshop....Mark Ebersole
Wanda Williams |
| 12:00pm – 1:00pm | Lunch (Catered) |
| 1:00pm – 2:30pm | Resources for Training Faculty
Panel: Alice Hugi, Judy Stoneham, Robert Stewart,
Annie Clingenpeel, and Bob Shackelford |