



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

MEMORANDUM

DATE: March 12, 2004

TO: Presidents
IPEDS Keyholders
Data Coordinators
Business Officers
Controllers/Bookkeepers

FROM: J. Keith Brown
Assoc. Vice President, Planning, Accountability, Research & Evaluation

SUBJECT: IPEDS Spring Data Collection

The IPEDS Spring Data Collection is now open. This required, web-based survey consists of the following required data collections: Finance, Graduation Rate Survey, Student Financial Aid, Fall Enrollment (if not submitted in Winter Collection), and Enrollment (if not submitted in Winter Collection). Each college's IPEDS Keyholder has the relevant information on how to access the IPEDS web site for data entry. **All required data must be submitted to IPEDS via the web by April 14, 2004.**

When reporting finance data, colleges have the option of using the new reporting survey designed for colleges that have already implemented GASB 34/35. Since all of our colleges have implemented GASB 34/35, it is **strongly** recommended that you use the new survey form. This new form will be mandatory for all colleges in three years. The System Office will not be able to provide any technical support to colleges that report using the old survey form. Kim Van Metre in the System Office Business and Finance Section will be available to answer questions regarding the new reporting survey form. CIS colleges should use the new form since it aligns with the new software. You should select the survey marked "Public Institutions Using New GASB Reporting Standards (GASB 34/35)."

If you have any questions concerning the IPEDS Spring Data Collection, please do not hesitate to contact me. **Remember, in accordance with the NCCCS Annual Reporting Plan, the data collection must be completed and locked by the college no later than April 14, 2004.**

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Email Only