



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

March 12, 2004

MEMORANDUM

TO: Presidents
Chief Academic Officers
Curriculum Review Committee

FROM: Darryl McGraw, Associate Vice President
Instructional Development and Technology

SUBJECT: Curriculum Review Committee Spring 2004 Meeting

The Curriculum Review Committee (CRC) has the responsibility for ensuring that colleges maximize the use of the Common Course Library (CCL). The committee has the authority for approving changes, additions and deletions to the CCL and it meets in the spring and fall to review requests that have been submitted by the colleges. The Spring 2004 meeting was held on March 9.

A *draft* copy of the minutes from this meeting and the approved changes and additions to the CCL are provided for your information. Please see Attachments 1 and 2.

As a result of the CRC actions, the standards listed below will be revised to reflect these actions.

<u>Curriculum Code</u>	<u>Curriculum Title</u>
A20160	Laboratory Technology
A45100	Associate Degree Nursing (Integrated)
A1010P	Associate in Arts (Pre-Major)
A55220	Early Childhood Associate
A5522A	Early Childhood Associate/Special Education
A5522B	Early Childhood Associate/Teacher Associate
A55420	Emergency Preparedness Technology

Presidents
Chief Academic Officers
Curriculum Review Committee
Page 2
March 12, 2004

In addition, CRC approved five new courses that will be forwarded to the Transfer Advisory Committee. These courses are:

GER-161	Cultural Immersion
DRA-132	Stage Movement
COM-250	Public Communication
JOU-242	Intro to Multimedia
PSY-231	Forensic Psychology

You may view and print the Common Course Library by visiting our website at <http://www.ncccs.cc.nc.us/Programs/index.html> and follow the link to Common Course Library. Submission dates, forms, and procedures for submitting requests to the CRC are also located at the above website.

DM/bb

Attachments

c: Delores A. Parker
Program Coordinators

C004-060
E-Mail

MINUTES
Curriculum Review Committee Meeting
March 9, 2004
North Carolina Community College System Office
State Board Room

Members Present

Sharon Morrissey, Acting Chair
Diane Honeycutt
Linda Thomas-Glover
Deborah Lamm
Donald Reichard
Linda Douglas
Gene Couch
Ralph Soney
William Carver

Members Absent

Linda Phillips, Chair
Randy Parker
Pamela Hilbert

Program Staff Present

Judith Mann
Jennifer Frazelle
Ray Harrington
Barbara Barnett
Edith Lang
Carolyn Snell
Kristi Snuggs
Jalaine Gross

Program Staff Absent

Ray Harrington
Eldon Meacham
Mike Pittman

Guest

Delores A. Parker, Vice President
Academic and Student Services

Sharon Morrissey, Acting Chair, in the absence of Linda Phillips, opened the meeting by welcoming everyone to the Spring 2004 CRC meeting. Introductions were made. Linda Douglas, Diane Honeycutt, Gene Couch, and Deborah Lamm were welcomed as new members of the Committee. There was one correction to the minutes. It was noted that Donald Reichard attended the Fall 2003 meeting. With this correction made, the minutes of September 10, 2003 were approved by acclamation.

CRC Course Action

The detailed log of voting actions on requests submitted by colleges is attached. Four course requests submitted by Haywood Community College, FOR-155, Forest Equipment, FOR-247, Safe Use of Pesticides, FOR-287, Forest Products Marketing, and JOU-140, Intro to Mass Communication were withdrawn by the submitting college.

One course, JOU-248, Intro to Web Publishing was disapproved. The committee considered the course duplicative.

Several courses in the Health Sciences area were approved after a discussion about the sequencing of courses. Colleges can control program sequencing by adding local prerequisites and corequisites.

The committee voted to table two courses, EDU-126, Early Childhood Seminar I and EDU-226, Early Childhood Seminar II. Committee members discussed the practicality of revising these seminar courses to 2-hour courses with the COE prefix. Members expressed some concern that approving these EDU seminar courses may result in requests for every program requesting their own seminar courses, which will result in many such courses. Another option to consider would be to allow programs to use their own prefix for COE seminar courses, as we do with SEM and SEL courses. A question was raised about the transferability of these courses if they are not listed with the discipline prefix. With a motion made by Donald Reichard and seconded by William Carver, the Committee recommended that both courses should be tabled and a task force be established to investigate the 2-hour courses with COE prefix option.

Other Business

Sharon Morrissey thanked the committee members for devoting their time to this valuable service.

The next CRC meeting will be held in September 2004. Darryl McGraw will send to all members within the next week some suggested dates for the Fall 2004 meeting.

There being no further business, Sharon Morrissey declared the meeting adjourned at 11:50 A.M.

**Curriculum Review Committee Request and Action Log
March 2004**

<u>Code</u>	Curriculum Course	Request	Semester	Comments	CRC Action
<i>AGRICULTURE AND NATURAL RESOURCES</i>					
AGR-01	<i>ANS 120 Beef Production</i>	<i>Change prerequisite from ANS 110 to None (Sampson CC)</i>	2004*03		Approved Motion: Carver Second: Lamm
AGR-02	ANS 140 Swine Production	Change prerequisite from ANS 110 to None (Sampson CC)	2004*03		Approved Motion: Carver Second: Lamm
AGR-03	ANS 150 Animal Health Management	Change prerequisite from ANS 110 to None (Sampson CC)	2004*03		Approved Motion: Carver Second: Lamm
AGR-04	<i>ANS 160 Animal Waste Management</i>	Change prerequisite from ANS 110 to None (Sampson CC)	2004*03		Approved Motion: Carver Second: Lamm
AGR-05	ANS 212 Livestock Records & Analysis	Change prerequisite from ANS 110 to None (Sampson CC)	2004*03		Approved Motion: Carver Second: Lamm
AGR-06	FOR 155 Forest Equipment	Addition of a new course (Haywood CC)	2004*02	Haywood has withdrawn request	
AGR-07	FOR 212 Forest Surv and Aerial Interpr	Addition of a new course (Haywood CC)	2004*02		Approved Motion: Reichard Second: Honeycutt
AGR-08	FOR 247 Safe Use of Pesticides	Addition of a new course (Haywood CC)	2004*02	Haywood has withdrawn request	
AGR-09	FOR 287 Forest Products Marketing	Addition of a new course (Haywood CC)	2004*02	Haywood has withdrawn request	
<i>BIOLOGICAL AND CHEMICAL</i>					
BIO-01	LBT 110 Laboratory Methods I	Change hours from 2-8-0-0-6 to 2-6-0-0-5; Change prerequisite from CHM 121/121A to CHM 131/131A (Piedmont CC)	2004*03		Approved Motion: Thomas-Glover Second: Carver
BIO-02	LBT 210 Laboratory Methods II	Change hours from 2-8-0-0-6 to 2-6-0-0-5; Change prerequisite from LBT 125 to LBT 110; change corequisite from None to LBT	2004*03		Approved Motion: Thomas-Glover Second: Carver

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March 2004**

<u>Code</u>	Curriculum Course	Request	Semester	Comments	CRC Action
		125; change course description (Piedmont CC)			
BIO-03	LBT 250 Laboratory Methods III	Change hours from 2-8-0-0-6 to 2-6-0-0-5 (Piedmont CC)	2004*03		Approved Motion: Thomas-Glover Second: Carver
<i>BUSINESS</i>					
BUS-01	INT 115 Global Communications	Change hours from 2-0-0-2 to 3-0-0-3 (Forsyth TCC)	2004*03		Approved Motion: Reichard Second: Couch
BUS-02	LEX 288 Elder Law	Addition of a new course (Davidson County CC)	2004*02		Approved Motion: Honeycutt Second: Thomas-Glover
BUS-03	NET 101 Home Automation Systems	Addition of a new course (Central Carolina CC)	2004*02		Approved Motion: Carver Second: Lamm
COMPREHENSIVE ARTICULATION AGREEMENT					
CAA-01	GER161 Cultural Immersion	Addition of a new course (Central Piedmont CC)	2004*02		Approved Motion: Thomas-Glover Second: Lamm
CAA-02	DRA 132 Stage Movement	Addition of a new course (Guilford TCC)	2004*02		Approved Motion: Reichard Second: Couch
CAA-03	COM 250 Public Communication	Addition of a new course (Haywood CC)	2004*02		Approved Motion: Reichard Second: Thomas-Glover
CAA-04	JOU 140 Intro to Mass Comm	Addition of a new course (Haywood CC)	2004*02	Haywood has withdrawn request	
CAA-05	JOU 242 Intro to Multimedia	Addition of a new course (Haywood CC)	2004*02	1 declined 1 opposed 7 in favor	Approved Motion: Reichard Second: Lamm
CAA-06	JOU 248 Intro to Web Publishing	Addition of a new course (Haywood CC)	2004*02		Disapproved Motion: Reichard Second: Carver
CAA-07	PSY 231 Forensic Psychology	Addition of a new course (Davidson County CC)	2004*02		Approved Motion: Thomas-Glover Second: Honeycutt

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March 2004**

<u>Code</u>	Curriculum Course	Request	Semester	Comments	CRC Action
CAA-08	CHM 132 Organic and Biochemistry	Change in prerequisite from CHM 131 or CHM 151 to CHM 131/131A or CHM 151 (Catawba Valley CC)	2004*03		Approved Motion: Thomas-Glover Second: Lamm
CAA-09	BIO 175 General Microbiology	Change in prerequisite from BIO 110, BIO 163, BIO 166 or BIO 169 to BIO 110, BIO 111, BIO 163, BIO 165, or BIO 168 (Isothermal CC)	2004*03		Approved Motion: Reichard Second: Thomas-Glover
CONSTRUCTION TECHNOLOGIES					
CON-01	CST 221 Statics/Structures	Change in prerequisite from MAT 120 or MAT 121 or CST 113 or CAR to MAT 120 or MAT 121 or CST 113 or CAR or ARC 112 (Pitt CC)	2005*01		Approved Motion: Couch Second: Lamm
ENGINEERING					
ENG-01	ARC 131 Building Codes	Change in prerequisite from ARC 112 to ARC 111 or CAR 111 (Pitt CC)	2005*01		Approved Motion: Carver Second: Couch
GENERAL					
GEN-01	ACA 085 Improving Study Skills	Addition of a new course (Sandhills CC)	2004*02		Approved Motion: Honeycutt Second: Lamm
GEN-02	EFL 112 English for Internationals II	Change in prerequisite from EFL 111 to None (Central Piedmont CC)	2004*03		Approved Motion: Couch Second: Reichard
HEALTH					
HEA-01	DEN 101 Preclinical Procedures	Change in corequisite from DEN 111 to None (Central Piedmont CC)	2005*01	D45240	Approved Motion: Reichard Second: Couch
HEA-02	DEN 102 Dental Materials	Change in corequisite from DEN 101 to None (Central Piedmont CC)	2005*01	D45240	Approved Motion: Reichard Second: Couch
HEA-03	DEN 104 Dental Health Education	Change in prerequisites from DEN 101 and DEN 111 to None Change in corequisite from DEN 106 to	2005*01	D45240	Approved Motion: Reichard Second: Couch

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March 2004**

<u>Code</u>	Curriculum Course	Request	Semester	Comments	CRC Action
		None (Central Piedmont CC)			
HEA-04	DEN 106 Clinical Practice I	Change in prerequisites from DEN 101 and DEN 111 to DEN 101 Change in corequisites from DEN 102, DEN 104 & DEN 112 to None (Central Piedmont CC)	2005*01	D45240	Approved Motion: Reichard Second: Couch
HEA-05	DEN 112 Dental Radiography	Change in corequisites from DEN 100 or DEN 110 and DEN 111 to None (Central Piedmont CC)	2005*01	D45240 A45260	Approved Motion: Reichard Second: Couch
HEA-06	CYT 210 Intro to Clinical Cyto	Change in corequisites from CYT 212, CYT 214, and CYT 216 to CYT 212, CYT 214, CYT 216, and CYT 222 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-07	CYT 212 Intro to Cyto Techniques	Change in corequisites from None to CYT 210, CYT 214, CYT 216, and CYT 222 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-08	CYT 214 Gynecological Cytology	Change in corequisites from CYT 210, CYT 212, and CYT 216, to CYT 210, CYT 212, CYT 216, and CYT 222 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-09	CYT 216 Clin & Diag Interp I	Change in corequisites from CYT 210, CYT 212, and CYT 214 to CYT 210, CYT 212, CYT 214, and CYT 222 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-10	CYT 220 Non-Gynecological Cytology	Change in prerequisites from CYT 210, CYT 212, CYT 214, and CYT 216 to CYT 210, CYT 212, CYT 214, CYT 216, and CYT 222 Change corequisites from CYT 222, CYT 224, and CYT 226 to CYT 224, CYT 226, CYT 236, and CYT 238 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-11	CYT 222 Cytopreparation Technique	Change in prerequisites from CYT 210, CYT 212, CYT 214, and CYT 216 to None Change corequisites from CYT 220, CYT 224, and CYT 226 to CYT 210, CYT 212, CYT 214, and CYT 216 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-12	CYT 224 Gyn Cyto Clin	Change in prerequisites from CYT 210,	2005*01		Approved

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March 2004**

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	Practicum I	CYT 212, CYT 214, and CYT 216 to CYT 210, CYT 212, CYT 214, CYT 216, and CYT 222 Change corequisites from CYT 220, CYT 222, and CYT 226 to CYT 220, CYT 226, CYT 236, and CYT 238 (Central Piedmont CC)			Motion: Soney Second: Lamm
HEA-13	CYT 230 NG Cyto Clinical Pract	Change in prerequisites from CYT 220, CYT 222, CYT 224, and CYT 226 to CYT 220, CYT 224, CYT 226, CYT 236, and CYT 238 Change in corequisites from CYT 232, CYT 234, CYT 236, and CYT 238 to CYT 232, and CYT 234 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-14	CYT 226 Clin & Diag Interp II	Change in prerequisites from CYT 210, CYT 212, CYT 214, and CYT 216 to CYT 210, CYT 212, CYT 214, CYT 216, and CYT 222 Change in corequisites from CYT 220, CYT 222, and CYT 224 to CYT 220, CYT 224, CYT 236, and CYT 238 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-15	CYT 232 Clinical Cyto Practicum	Change in prerequisites from CYT 220, CYT 222, CYT 224, and CYT 226 to CYT 220, CYT 224, CYT 226, CYT 236, and CYT 238 Change in corequisites from CYT 230, CYT 234, CYT 236, and CYT 238 to CYT 230, and CYT 234 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-16	CYT 234 Gyn Cyto Clin Pract II	Change in prerequisites from CYT 220, CYT 222, CYT 224, and CYT 226 to CYT 220, CYT 224, CYT 226, CYT 236, and CYT 238 Change in corequisites from CYT 230, CYT 232, CYT 236, and CYT 238 to CYT 230, and CYT 232 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-17	CYT 236 Cytology	Change in prerequisites from CYT 220,	2005*01		Approved

**Curriculum Review Committee Request and Action Log
March 2004**

<u>Code</u>	Curriculum Course	Request	Semester	Comments	CRC Action
	Literature Rev	CYT 222, CYT 224, and CYT 226 to CYT 210, CYT 212, CYT 214, CYT 216, and CYT 222 Change in corequisites from CYT 230, CYT 232, CYT 234, and CYT 238 to CYT 220, CYT 224, CYT 226, and CYT 238 (Central Piedmont CC)			Motion: Soney Second: Lamm
HEA-18	CYT 238 CYT Professional Issues	Change in prerequisites from CYT 220, CYT 222, CYT 224, and CYT 226 to CYT 210, CYT 212, CYT 214, CYT 216, and CYT 222 Change in corequisites from CYT 230, CYT 232, CYT 234, and CYT 236 to CYT 220, CYT 224, CYT 226, and CYT 236 (Central Piedmont CC)	2005*01		Approved Motion: Soney Second: Lamm
HEA-19	NUR 222 LPN to AD Nursing I	Addition of a new course (Davidson County CC)	2004*03		Approved Motion: Couch Second: Lamm
HEA-20	NUR 224 LPN to AD Nursing II	Addition of a new course (Davidson County CC)	2004*03		Approved Motion: Couch Second: Lamm
<i>PUBLIC SERVICE</i>					
PUB-01	EDU 126 Early Childhood Sem I	New course request (Central Piedmont CC)	2004*02	Tabled for further discussion by a Task Force to be established	Tabled Motion: Reichard Second: Carver
PUB-02	EDU 226 Early Childhood Sem II	New course request (Central Piedmont CC)	2004*02	Tabled for further discussion by a Task Force to be established	Tabled Motion: Reichard Second: Carver
PUB-03	EDU 116 Introduction to Education	Change in course number, course name and course description (Bladen CC)	2004*03		Approved Motion: Reichard Second: Douglas
PUB-04	EDU 119 Early Child Ed	Change course title and description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB-05	EDU 131 Child, Family, & Commun	Change in course description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney

**Curriculum Review Committee Request and Action Log
March 2004**

<u>Code</u>	Curriculum Course	Request	Semester	Comments	CRC Action
PUB-06	EDU 144 Child Development I	Change in course description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB-07	EDU 145 Child Development II	Change in course description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB-08	EDU 146 Child Guidance	Change in course description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB-09	EDU 151 Creative Activities	Change in course description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB-10	EDU 153 Health, Safety, & Nutrit	Change in course description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB-11	EDU 271 Media Tech for Teachers	Change in course title and description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB-12	EDU 221 Children with Special Needs	Change in course title and description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB-13	EDU 280 Literacy Experiences	Change in course title and description (Southeastern CC)	2004*03		Approved Motion: Reichard Second: Soney
PUB – 14	EPT 120 Sociology of Disaster	Change in course hours from 2 0 0 2 to 3 0 0 3 (Durham TCC)	2005*01		Approved Motion: Couch Second: Honeycutt
PUB – 15	EPT 210 Disaster Resp OPS Mgt.	Change in course hours from 3 2 0 4 to 3 0 0 3 (Durham TCC)	2005*01		Approved Motion: Couch Second: Honeycutt
PUB – 16	EPT 275 Emergency OPS Center Mgt.	Change in course hours from 3 2 0 4 to 3 0 0 3 (Durham TCC)	2005*01		Approved Motion: Couch Second: Honeycutt