

North Carolina Community College System
Economic & Workforce Development Division



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MEMORANDUM

TO: Senior Continuing Education Administrators
NC Community College System

FROM: Peggy Graham, Director
Continuing Education

DATE: March 16, 2004

SUBJECT: Notice of Change in Approval Procedures - Motor Vehicle Dealer
Education Renewal Training Course

The NC Division of Motor Vehicles, License and Theft Bureau, has adopted a new procedure for approving Motor Vehicle Dealer Education -Renewal training courses. Colleges wishing to offer this training should now submit their course outline and course schedule to Major Joey Gardner, NC DMV, jjgardner@dot.state.nc.us for review and approval.

If you have questions about these new procedures please contact Major Gardner by email or at 919/861-3185.

C: Joey Gardner, NC Division of Motor Vehicles
Kat Messenger, CIADA

CC04-062
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