



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

March 30, 2004

MEMORANDUM

REPORT DUE
April 30, 2004

TO: Federal Vocational Education Contacts

FROM: Elizabeth C. Brown, Director
Federal Vocational Education

SUBJECT: Pell Grant Verification

As customary at this time of year, your assistance is needed in collecting Bureau of Indian Affairs (BIA) information and verifying the accuracy of Pell Grant data. Since your Perkins federal basic grant allocations are calculated from this information, please be accurate and clear with your answers.

Use the attached Verification Form to report the number of vocational and technical students receiving Pell Grants for the twelve-month period ending with the end of the last summer session in 2003 (Fall semester 2002 Spring and Summer 2003). To assist in collecting this information, have your Systems Administrator log to **CC.FA** and execute **NCHED.MAJOR**. There should be three reports produced: "Unduplicated Count of Major Types for Pell for Year 2003," "Unduplicated Count of (A10) College Transfer Students for Pell" and "Unduplicated Count of A55280 Students for Pell." Use these reports to complete the Verification Form. Students reported should be only those students that actually received Pell dollars.

Return the Pell Grant Verification Form and the three reports as soon as possible, but no later than **April 30, 2004**.

If you have questions about this process, call me at (919) 807-7128.

Attachment
ECB/bh
c: Presidents

CC04-070
Paper Copy

PELL GRANT VERIFICATION

_____ Total students receiving Pell assistance

Subtract:

_____ Number of A 10 students (college transfer)

_____ Number of A55280 students

Add:

_____ Number of BIA assisted students from below.

_____ **TOTAL** vocational/technical students receiving Pell and BIA assistance

List by name students who receive tuition support from the Bureau of Indian Affairs (BIA), but who did not receive Pell grant assistance (July 1, 2002 – June 30, 2003). If needed, you may attach additional sheets.

<i>NAME</i>		
1.		
2.		
3.		
4.		
5.		

I certify that the Federal Pell grants information reported above is accurate to the best of my ability.

College

Name and Title

Date