



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

March 30, 2004

**MEMORANDUM**

**TO:** Child Care Coordinators  
Student Development Administrators

**FROM:** Karen Yerby, Associate Director  
Student Development Services

**SUBJECT:** Child Care Funds

Information from the reallocation questionnaire sent from this office in February shows that there is approximately \$13,000 in state child care funds to be redistributed. The funds will be reallocated on a first-come, first-serve need basis. Because of budget cuts to DSS and other agencies there is a dire need for additional funds in this area at many of our colleges. If your college has sufficient child care funds for the remainder of the year, please give other colleges with a greater need the opportunity to request these available funds. **The deadline for requests is April 7, 2004.**

Colleges making requests should complete the attached form. Completed requests should be sent directly to me either by e-mail at [yerbyk@ncccs.cc.nc.us](mailto:yerbyk@ncccs.cc.nc.us) or by fax at 919-807-7173. Feel free to contact me if you have questions.

cc: Dr. Delores Parker  
Mr. Ken Whitehurst

CC04-072  
e-mail

**Child Care Reallocation Request Form  
2003-04**

*Requests will be funded on a first-come-first-serve need basis. Please request only the funding you need. The **deadline for requests is April 7, 2004.***

Name of College: \_\_\_\_\_

Person making request: \_\_\_\_\_

Title: \_\_\_\_\_

Phone #: \_\_\_\_\_

e-mail: \_\_\_\_\_

Amount requested: \$\_\_\_\_\_

Number of students to be served by requested funds: \_\_\_\_\_

Briefly explain circumstances precipitating this request.

- ◆ Completed form should be e-mailed to [yerbyk@ncccs.cc.nc.us](mailto:yerbyk@ncccs.cc.nc.us) or faxed to 919-807-7173.