



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

April 19, 2004

MEMORANDUM

RESPONSE DEADLINE: 5/28/2004

TO: Vocational Education Contacts
Resource Development Contacts

FROM: Elizabeth C. Brown, Director
Federal Vocational Education

SUBJECT: Request for Proposal – Professional Development Activities

Attached is a Request for Proposal for Perkins-funded Professional Development.

The Request for Proposal seeks innovative and practical professional development projects, which will result in the improvement of vocational and technical education. Funding for these projects is available through the Carl D. Perkins Vocational and Technical Education Act of 1998, and is contingent upon receipt of funds from the U.S. Department of Education. Requirements for the use of funds for professional development activities include the following: activities must be comprehensive; develop, improve or expand the use of technology in vocational education; and improve the academic and vocational and technical skills of students participating in vocational and technical education programs.

Requests should be reasonable and appropriate for activities that must be consummated within a one-year time frame. Funds may be used for faculty release time (substitute pay), travel and subsistence, materials and supplies, and contracted services. Projects may involve full or part-time vocational faculty and staff. Academic instructors may be included if an academic and vocational integration project is being proposed. Planned activities should benefit a large number of professionals, not just one or two individuals. All funds must be expended by May 31, 2005.

Proposals must be received no later than ***Friday, May 28, 2004***. If you have questions concerning this request for proposal, do not hesitate to call me at (919) 807-7128.

Attachment
c: Presidents

CC04-075
Paper Copy