



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

April 19, 2004

PLEASE NOTE DEADLINES:
April 30 & May 14, 2004

MEMORANDUM

TO: Federal Vocational Education Contacts

FROM: Elizabeth C. Brown, Director
Federal Vocational Education

SUBJECT: Perkins Workshop

Attached you will find a draft agenda pertaining to the Perkins Vocational Education Workshop. This activity will be held May 20, at The Hawthorne Inn & Conference Center, 420 High Street in Winston-Salem, NC.

Registration fee is \$30.00 per person. Please note the registration deadline is **May 14, 2004**. Expenses are allowable under Perkins Administration. Please go to <http://www.ncccs.cc.nc.us/Perkins/index.html> to register on line. Check should be made payable to NCCCS, attention Bernice Heller.

Please make your hotel reservations by calling (336) 777-3000 or 1-800-972-3774 and stating that you are with the **Perkins Vocational Education**. The room rates are \$57.25 single and \$77.25 double, plus tax. Hotel reservations must be made by **April 30, 2004**.

If you have questions, please call Elizabeth Brown, (919) 807-7128, or Bernice Heller, (919) 807-7129. I am looking forward to seeing you in May.

ECB/bh
Attachment

c: Presidents

CC04-081
Paper & E-mail Copy

**Perkins Vocational Education Workshop
The Hawthorne Inn & Conference Center
Winston-Salem, NC
May 20, 2004**

Draft Agenda

- | | |
|-------------------|---|
| 8:30am – 9:00am | Registration
Coffee & Danish |
| 9:00am – 11:00am | General Session
Welcome, etc
Tech Prep Update
State Plan Revisions
Allotments/Budgets (problems/issues)
NC-NET
Other Issues |
| 11:15am – 12:00pm | Concurrent Session 1
Topics: <ul style="list-style-type: none">- Professional Development Grants- Data- Audits |
| 12:15pm – 1:30pm | Lunch
Legislation Update |
| 1:45pm – 2:30pm | Concurrent Session 2 |
| 2:40pm – 3:25pm | Concurrent Session 3 |
| 3:30pm – 4:00pm | Wrap Up/Q & A |