



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

April 28, 2004

MEMORANDUM

TO: Planners

FROM: Soyoung C. Yim, Coordinator of Research Projects

SUBJECT: Verification of Institutional Data for 2004 Critical Success Factors

1. Passing rates of students in developmental courses
2. Success rate of developmental students in subsequent college-level courses
3. Program unduplicated headcount enrollment

Each year the North Carolina Community College System is required to report data on performance measures to the State Board of Community Colleges and the General Assembly. In order to ensure that the data reported are accurate, we ask you to verify the attached data are correct for your institution.

Please review the attached data tables and send any corrections, **along with documentation to support the corrections**, to me at the System Office, **no later than May 11**.

The attached document titled "Program Enrollment.Doc" lists the programs with a three-year average annual enrollment of less than 10 for the years 2000-01, 2001-02, 2002-03. These data are considered "official" since they are the enrollment data submitted by your college and certified as correct at the time of the data being submitted. The enrollment data are not subject to change. However, if any of the programs have restricted enrollment due to accreditation requirements, collaborative agreements, etc., please send notice of this by program and the enrollment restriction on the program. Providing such information will result in those programs being exempted from the performance measure.

If you have any questions regarding the data, please contact me at yims@ncccs.cc.nc.us. Thank you for your cooperation in verifying the data.

Enclosures (3)
c: Presidents

Email Only
CC04-094