



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

April 28, 2004

**IMPORTANT**

**MEMORANDUM**

TO: Presidents

FROM: Sharon Rosado, Assistant Director  
Administrative & Facility Services

SUBJECT: HUB Report for Construction

The attached report on participation by Historically Underutilized Businesses (HUBs) was submitted and approved by the State Board at its March 2004 meeting. This report represents the expenditures for the 2000 state bond projects through December 31, 2003.

As you will note, 11 colleges have participation rates of zero, and 26 others are less than 10 percent. The expenditure of these funds are closely monitored by several watch groups, and it is very important that each college examine its current practices to ensure that all good faith efforts are being exhausted to achieve the 10 percent participation goal that is required by General Statute 143-128.2.

In reviewing this report, you will also see that the System's overall percentage is 12.36 percent; however, this percentage was achieved as the result of the exemplary efforts of 22 institutions and their high percentage of participation with designers, contractors, and/or their sub-contractors which are HUBs.

It is strongly advised if your participation percentage is below ten percent, that you please meet with your business officer, capital projects coordinator, and your architect to set forth a revised strategy in seeking out these contractors for your new construction and/or repair and renovation projects.

As a reminder, the North Carolina Association of Community College Presidents has an Ad Hoc Committee on HUB Participation, chaired by Dr. Kathy Johnson, that actively encourages more minority involvement through "best practices."

Please refer all questions or comments to Kennon Briggs, Philip Albano, or me.

Attachment

c: Business Officers  
Capital Projects Coordinators

CC04-095  
E-mail

