



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

MEMORANDUM

TO: CBO Directors
Basic Skills Directors

FROM: Bob Allen, Coordinator
Literacy Resource Center

DATE: January 18, 2005

SUBJECT: LINCS FOR LITERACY TRAINING

The Literacy Information and Communication System (LINCS) is a national electronic database meeting the teaching and learning needs of users in adult education. This single point of access provides literacy-related resources, knowledge, expertise, training, and technical assistance. Over 9,000 catalogued literacy resources in 11 special collections are available along with a national database of literacy programs, discussion lists, and calendar of events.

You can visit the revised LINCS site on our Basic Skills homepage at www.ncccs.cc.nc.us/Basic_Skills/index.html. It is our goal that every adult educator become a LINCS user and consequently a more effective instructor. By using LINCS, your staff and volunteers will solve many of their literacy needs and better support you with knowledge of up-to-date resources and information.

We have arranged four (4) LINCS regional training sessions for instructors and volunteers. These sessions will demonstrate how LINCS can personally benefit users and support teaching and learning. Space is limited due to hands-on computer lab instruction. Please register in pairs so your team of two can partner, reinforce, and share this learning experience. We will accommodate as many participants from different programs as possible. If we receive many registrations we will make plans for more sessions

C05-010
Email

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<u>Date:</u>	<u>Community College:</u>	<u>Location/Room:</u>	<u>Host:</u>
March 23	Alamance	386 Main Bldg.	Laura Coffee
April 5	Caldwell	G Bldg., Room 233G	Melinda Hefner
April 14	Sampson	237 Warren Bldg.	Candace Taylor
April 21	Stanly - Albemarle Campus	Whitley Technology Ctr, Rm 108	Kathy Gardner

A registration form is attached for the sessions. Please return the form to Dara Mills by March 4, 2005.

Should you have any questions, please contact Bob Allen at (919) 807-7144.

Attachment

C: Presidents
Senior Continuing Education Administrators
Dr. Randy Whitfield
Linda Ray

CC05-010
Email

Response requested by March 4, 2005

Registration for Training

LINCS FOR LITERACY

Please return form to: Dara Mills
North Carolina Community College System
5016 Mail Service Center
Raleigh, NC 27699-5016
Phone: (919) 807-7142
Fax: (919) 807-7164

Sensitive Material
Sensitive Material
Handle with Care
Handle with Care

College/Agency Name: _____

Contact Person: _____ **phone #** _____

Email Address: _____

Please pre-register! Those who do not pre-register may not have a seat.

Please note that the session is from 1:00 pm – 3:30 pm.

Name of Participant:
(Please print)

Location:
(List name of Community College)

_____	_____
_____	_____
_____	_____
_____	_____
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