



# MEMORANDUM

IMPORTANT TIME SENSITIVE

**DATE:** January 21, 2005

**TO:** Designated Contacts for the State Residency Workshop  
State Residency Committee Representatives

**FROM:** David Sullivan, NCCCS  
Elizabeth C. Bunting, UNC

**SUBJECT: NO MEMO CC05-013 2005 State Residency Workshop**

We are writing to invite you to the workshop on residency classification issues to be held on March 4, 2005, at the NCSU McKimmon Center in Raleigh. The workshop will cover a basic overview of legal standards and practical applications. A brief agenda for the workshop is attached for your information.

Registration materials for the workshop are included with this memorandum for you to copy and distribute to others at your institution as you deem appropriate, i.e. student development administrators, directors of admission, and registrars. **However, because of space limitations at the McKimmon Center, only two persons per college will be permitted to register.** If space remains available at the conclusion of the first registration period, you will be notified that additional registrations will be accepted. (Please know that registration is required of State Residency Committee members, but such registrations do not count against the two persons per college limit.)

To ensure that each institution is properly represented, we request that you be responsible for determining the two persons at your institution who would benefit most from attending the conference and are available to attend. Please have the enclosed registration form completed and **return the form and registration fee to UNC General Administration no later than February 11, 2005.** The registration fee is \$30 per attendee and checks should be made payable to UNC General Administration.

We hope that you will consider joining us. It should be helpful for all of us that deal with the many questions imbedded in residency classification.

**CC:** CC Presidents  
H. Martin Lancaster  
Fred Williams  
Dr. Delores A. Parker  
Ken Whitehurst  
Wanda White

**CC 05-013**  
**Email**