



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 15, 2005

MEMORANDUM

TO: Community College Presidents
Community College GroupWise Administrators
Community College System Administrators

FROM: Robert R. Blackmun
Associate VP for Information Resources and Technology

SUBJECT: System Office GroupWise Upgrade—February 22, 2005

The System Office is scheduled to upgrade its GroupWise e-mail system on February 22, 2005. The plan is to complete the upgrade in one day, but it is possible that the upgrade could extend into the next day.

Since our GroupWise e-mail system will not be available on February 22 and possibly February 23, any critical messages or e-mail-dependent application will be dependent on using the fax or the telephone for the period of the upgrade. Any messages sent from your college's (and the Internet) e-mail will be held at the sending site until our GroupWise system returns to service. At that point, we will receive the waiting messages. Therefore, your messages will be delayed but not lost.

While we would like to perform the upgrade outside of regular work hours, we are restricted by the time our technical support is available. With adequate planning and preparation, we hope this will not have a significant impact on your work.

c: All CC Lists

CC05-039
E-mail Only