



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

February 18, 2005

**MEMORANDUM**

**TO:** Community College Presidents

**FROM:** Bill Randall  
Associate Vice President  
Learning Technology Systems

**SUBJECT:** ITS Data and NCIH Consolidation Project

On January 28 the NCACCP approved a proposal presented by the North Carolina Community College System Office Divisions of Administration and Business and Finance. This proposal involved consolidation of ITS data and NCIH services into one fund, to be managed by the System Office. The consolidation is made possible by wholesale improvements to the state network, deployment of new video technologies, and the commitment of the NCACCP to consolidate the existing funds.

The Consolidation Project will upgrade our videoconferencing network to the current H.323 industry standard, allow expansion of video services to all main campuses, facilitate the expansion of data infrastructure at each college, and move all budget management to the System Office.

The migration of the entire System is a massive undertaking to be completed by the end of this fiscal year. To that end, the System Office staff offers the following steps to facilitate the business and technical changes required for that migration.

1. Each community college designate one person to administer the migration with support from the college leadership. Business, Information Technology, and Distance Learning should have representation on this team. The System Office staff suggests that you include representation of these interests to address migration issues and solutions important to your college. These issues affect college technology and distance learning plans. It is acknowledged that each college will have unique issues to be handled individually for each college.

To streamline the process, we suggest one point of contact for each college. Please E-mail these points of contact with phone numbers to Bill Randall at [randall@ncccs.cc.nc.us](mailto:randall@ncccs.cc.nc.us).

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2. System Office staff and ITS staff are generating migration materials that will assist your efforts. These are available online at <http://www.ncih.net/ccproject.html>. Online multimedia materials will include information to help guide migration for both data and video services. Updates to the site will be made as questions arise and new information is available.

In addition, a videoconference is scheduled February 22 from 1:00 – 3:00 p.m. to explain the business and technical migration in detail and provide time to discuss problems and answer questions from the field. Participants for the videoconference will be Richard Kelly, Mark Cooke (data), and Brian Layh (video) from ITS and Bill Randall (DL) and Larry Butts (IS) from the System Office.

If you or your designee are interested in participating in this videoconference, please contact Bill Randall at 919-807-7061 or [randallb@ncccs.cc.nc.us](mailto:randallb@ncccs.cc.nc.us). This videoconference will also be streamed over the Internet and accessible by anyone, anywhere in the state. We will provide email access to respond to your questions and comments.

Again, the business and technical aspects of the Consolidation Project will be discussed in detail on February 22.

Information regarding selected videoconferencing sites and the URL for accessing streaming video will be available at the Consolidation Project website <http://www.ncih.net/ccproject.html>.

- c: Business Managers  
Distance Learning Coordinators  
System Administrators  
Dr. Sandra Williams  
Mr. Kennon Briggs  
Mr. Bob Blackmun