



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

February 18, 2005

**MEMORANDUM**

**TO:** Student Development Administrators

**FROM:** Karen Yerby  
Associate Director, Student Development Services

**SUBJECT:** Student Retention Practices

We are providing another opportunity to submit retention best practices to be included in a North Carolina Information Highway session this summer. Please take a moment to complete the attached questionnaire and return it to me no later than March 4, 2005. If you have already submitted information on retention best practices, you do not have to resubmit.

If you have questions, comments or suggestions, please feel free to contact me at 919-807-7107 or by e-mail at [yerbyk@ncccs.cc.nc.us](mailto:yerbyk@ncccs.cc.nc.us).

Thank you!

Attachments

cc: Dr. Delores Parker  
Mr. Ken Whitehurst  
Ms. Wanda White


CC05-045  
e-mail

**STUDENT RETENTION  
BEST PRACTICES**

College: \_\_\_\_\_

Name & Position: \_\_\_\_\_

\_\_\_\_\_

 Please provide a brief description of programs, procedures or activities employed at your college which have been successful in improving student retention. Examples could include programs in mentoring, special services, early outreach, distance education or counseling. (Feel free to use the back of this page if needed.)

 List topics relating to retention practices you would like more information on.

**Return this form by March 4 to:**  
Karen Yerby, Associate Director, Student Development Services  
5016 Mail Service Center, Raleigh, NC 27699-5016  
Fax 919-807-7173