



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

March 18, 2005

**RESPONSE DEADLINE: April 22, 2005**

MEMORANDUM

**TO:** Chief Academic Officers

**FROM:** Delores A. Parker, Vice President  
Academic and Student Services

**SUBJECT:** Information Technology Curriculum Improvement Project

The goal of the Information Technology Curriculum Improvement Project (IT CIP) was to eliminate course duplication that has occurred in the information technology area since reengineering. Other goals included identification of obsolete courses and a more logical grouping of specific subject matter.

In order to meet the goals, the participants of the IT CIP have submitted requests to revise or adopt approximately 200 courses. These proposals were based on course mapping to the Information and Communication Technology (ICT) skills prepared by the National Skill Standards Board.

Enclosed are the IT CIP course requests and spreadsheet voting forms requesting your approval or disapproval of the proposed changes. Because of the enormity of the project, the course changes are outlined in six curriculum area spreadsheets and one course deletion spreadsheet. The president of your institution should sign each of the seven documents. A copy of the current *Common Course Library* (CIS, CSC, ITN and NET) courses is also enclosed for your convenience.

You may see many courses that your college is not offering. There is a column to indicate this status and/or your preference to decline to vote. Only votes from colleges approved to offer the course will be included in the official tabulation for the Curriculum Review Committee (CRC); however, it is important for each college to have an opportunity to view the entire project.

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Also indicated on the spreadsheets, are standards that include the course in the curriculum core and/or are courses contained on the Comprehensive Articulation Agreement (CAA). Several course revisions, if approved, will require a change in the prerequisite or corequisite of courses that are not included within the IT CIP course requests. These prerequisites and corequisites have been indicated on your spreadsheet when applicable.

There has been concern expressed over the number of programs that will be affected if the prefix for CIS 110, 111, 113 and 115 is revised. Therefore, per a request from the IT CIP participants, the vote for these four courses has been broken down into a response for the change in prefix and a response for change in other areas of the course.

***Please complete and return the signed spreadsheets to Jennifer Frazelle by April 22, 2005. Do not fax your response.*** Once the responses have been received at the System Office, the requests will be presented to the Curriculum Review Committee for action. Following CRC course action, the proposed IT CIP curriculum standard revisions will be sent to colleges for approval or disapproval in preparation for State Board action.

Thank you for your prompt attention to this matter. If you have questions, please contact Jennifer Frazelle at (919) 807-7120 ([frazellej@nccommunitycolleges.edu](mailto:frazellej@nccommunitycolleges.edu)) or Carolyn Snell at (919) 807-7116 ([snellc@nccommunitycolleges.edu](mailto:snellc@nccommunitycolleges.edu)).

DAP/jf

Enclosures

c: Presidents  
Ken Wallace  
Jennifer Frazelle  
Carolyn Snell

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