



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

MEMORANDUM

DATE: March 17, 2005

TO: Presidents
IPEDS Keyholders
Data Coordinators
Business Officers
Controllers/Bookkeepers

FROM: J. Keith Brown
Assoc. Vice President, Planning, Accountability, Research & Evaluation

SUBJECT: IPEDS Spring Data Collection

The IPEDS Spring Data Collection is now open. This required, web-based survey consists of the following required data collections: Finance, Graduation Rate Survey, Student Financial Aid, Fall Enrollment (if not submitted in Winter Collection), and Enrollment (if not submitted in Winter Collection). Each college's IPEDS Keyholder has the relevant information on how to access the IPEDS web site for data entry. **All required data must be submitted to IPEDS via the web by April 13, 2005.**

If you did not complete the Enrollment Survey as part of the IPEDS Winter Collection, please refer to numbered memo CC04-249 for specific instructions on completing the Instructional Activities section of the survey. The numbered memo, along with its attachment, can be found at:

http://www.ncccs.cc.nc.us/Numbered_Memos/docs/MemosFor2004/cc04-249.pdf

If you have any questions concerning the IPEDS Spring Data Collection, please do not hesitate to contact me. **Remember, in accordance with the NCCCS Annual Reporting Plan, the data collection must be completed and locked by the college no later than April 13, 2005.**

CC05-062
Email Only