



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

March 2, 2006

MEMORANDUM

TO: Presidents
Chief Academic Officers

FROM: Delores A. Parker, Vice President
Academic and Student Services

SUBJECT: Lateral Entry Certificate

I am pleased to share with you the attached Lateral Entry Guidelines and the Lateral Entry Certificate Curriculum Standard (C55430) approved by the State Board of Community Colleges on February 17, 2006. There will be work groups named in the near future to more fully develop the three new courses included in this standard.

The State Board approved adding this certificate program to the list of programs eligible for the Special Applications process. Using this process (see Section 3A of the Procedures Reference Manual) will reduce the time required to have your college approved to offer the Lateral Entry Certificate. You will need to meet with your local school districts and the partnering senior institution that offers the bachelor's degree in education to determine procedures and how this program will be publicized to the community. The guidelines for lateral entry teachers who are eligible to participate in this certificate were included in the language of the Session Law 2005-198 (HB 563). It is the college's responsibility to monitor these requirements for enrollment in the certificate program.

This is a joint certificate to be signed by the community college president and a representative from the senior institution. The student will have transcripts from both institutions that grant the credit. You are advised to use the normal procedures in place at your institution to evaluate and determine any advanced standing credit.

Dr. Peggy S. Teague, Program Coordinator for Public Service Programs/Early Childhood Education, will be addressing this issue at the joint meeting of the NC Association of Community College Instructional Administrators and the NC Student Development Association being held at Atlantic Beach, NC in early April. If you have additional questions, you may address them directly to Dr. Teague by email at teaguep@nccommunitycolleges.edu or by phone at 919-807-7122.

I look forward to working with you as we do our part to prepare additional teachers for North Carolina.

DAP/PST/swj
Attachments
c: Ms. Jennifer Frazelle
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Mr. Keith Brown
Program Coordinators

CC06-041
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CURRICULUM STANDARD

Effective Term
Summer 2006
*[2006*02]*

Curriculum Program Title **Lateral Entry (Certificate)** Code C55430
 Concentration **(not applicable)**

Curriculum Description

The Lateral Entry curriculum, developed for teachers who hold lateral entry license, provides a course of study leading to the development of the general pedagogy competencies needed to become certified to teach by the North Carolina Department of Public Instruction.

Course work includes human growth and development, learning theory, instructional technology, school policies and procedures, home, school, and community collaborations, and classroom organization and management to enhance learning. Courses offered by partnering senior institutions include instructional methods, literacy, and diversity.

Graduates should meet the general pedagogy competencies within the first three years of teaching, including a minimum of six semester hours per school year. Additional requirements, such as pre-service training and passing the PRAXIS, are required for licensure.

Curriculum Requirements*

I. General Education. Degree programs must contain a minimum of 15 semester hours including at least one course from each of the following areas: humanities/fine arts, social/behavioral sciences, and natural sciences/mathematics. Degree programs must contain a minimum of 6 semester hours of communications. Diploma programs must contain a minimum of 6 semester hours of general education; 3 semester hours must be in communications. General education is optional in certificate programs.

II. Major Hours. AAS, diploma, and certificate programs must include courses which offer specific job knowledge and skills. Work experience, including cooperative education, practicums, and internships, may be included in a degree or diploma program up to a maximum of 8 semester hours and in a certificate program up to a maximum of 2 semester hours. (see back of page for Major Hours requirements)

III. Other Required Hours. A college may require other subjects or courses to complete graduation requirements. These requirements may include electives, orientation, study skills courses, or other graduation requirements.

	AAS	Diploma	Certificate
Minimum General Education Hours	15	6	0
Minimum Major Hours	49	30	12
Other Required Hours	0-7	0-4	0-1
Total Semester Hours Credit in Program**	64-76	36-48	12-18

Guidelines

Attachment 2

NC Community Colleges Lateral Entry Teacher Certificate Program 2006-2007

In the last Legislative Session, House Bill 563 was ratified by the General Assembly and subsequently signed by Governor Easley. This legislation authorizes community colleges to offer a program of study for certain lateral entry teachers. Over the past several months, our System Office has had discussions with Representative Joe Tolson, State Board of Education Chairman Howard Lee, Department of Public Instruction (DPI) officials, university staff, independent college staff and others to determine the guidelines under which we can offer this important new program.

Proposed Guidelines for Community College Lateral Entry Teacher Certificate Program

1. Community Colleges may begin offering the lateral entry certificate program as early as the first summer session of 2006.
2. Any Community College which has a request from a local school administrative unit may offer the program provided that they develop a collaborative relationship with a 4-year institution that has an approved teacher education program and provided that they can meet all other criteria.
3. Each student enrolled in the Lateral Entry Teacher Certificate Program must have a documented plan of study on file with the sponsoring community college that provides the student the opportunity to complete the required courses and set of competencies to obtain the certificate within two years.
4. The list of required competencies (courses) is as follows: (1) Educational and Instructional Technology, (2) Understanding the Learner: Human Growth and Development; (3) Learning Theory; Learning Styles; Motivation; How Children/Adolescents Learn; (4) Meeting Special Learning Needs; Exceptionalities; Diversity; (5) Literacy/Reading Methods; (6) Instructional Methods; (7) School Policies/Procedures; (8) Home/School and Community Collaborations; (9) Classroom Management/Organizing the Classroom to Maximize Learning.
5. Of the nine courses, numbers 4, 5 and 6 can only be offered through a relationship with a 4-year institution which has an approved teacher education program. The courses offered in conjunction with 4-year colleges shall be offered on the community colleges campus or be made available through distance learning; 4-year institutions may wish to hire adjunct faculty to offer courses on the community college site. The other six courses may be offered independently by community colleges.
6. Each Lateral Entry course must be taught as a curriculum credit course according to the curriculum standard.

7. When students complete the sequence of courses, they may receive a certificate of completion signed by representatives of both the community college and the partnering senior institution. To enable the student to become fully licensed, the employing local school administrative unit will submit the student's transcript (and documentation of achievement of other criteria required by DPI) to a regional alternative licensing center for final review.
8. Each community college offering the Lateral Entry Teacher Certificate Program must charge either the normal curriculum tuition and related fees for all Lateral Entry courses offered, or if courses are offered as self-supporting, a fee that mirrors (i.e., neither exceeds nor is less than) the curriculum rate.
9. For a teacher to participate in the community colleges lateral entry certificate program they must (1) hold a lateral entry teaching certificate; (2) hold at least a bachelors degree from a regionally accredited institution; (3) be employed by a local school administrative unit; and (4) have completed their bachelors degree at least five years prior to undertaking the community college program of study.
10. Community college faculty members teaching courses in the Lateral Entry Certificate Program should hold a master's degree with 18 graduate semester hours in Education. In addition, preference should be given to those individuals who have three or more years of experience teaching in the public schools.

As you know the teacher shortage in North Carolina is severe. We are pleased to be able to offer the new community college lateral entry program to help address this workplace shortage. We believe that our participation in this program will provide a valuable option for lateral entry teachers who might otherwise not be able to complete their teacher education program.