



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

March 10, 2006

**MEMORANDUM**

**TO:** Presidents  
Student Development Administrators

**FROM:** Delores A. Parker, Vice President  
Academic and Student Services

**SUBJECT:** Professional Development Survey

As most of you know, the North Carolina Community College System received funding from the General Assembly through SB 622 to address online teacher education programs, professional development, student tracking, and technology infrastructures. As a part of this challenge, we are contracting with the Center for Occupational Research and Development (CORD) to provide professional development for Student Development Personnel. CORD, with guidance from the System Office and a state advisory board, has developed a survey to identify professional development needs and interests of Student Development staff.

I am requesting your assistance with distributing the survey to **all** Student Development staff and with encouraging them to complete the survey. The survey will be online from **March 13 – April 10** and can be accessed at the website (URL) listed below:

<http://hercules.cord.org/survey/stddev.htm>

The data gathered through this survey will be used to develop a website through NC-NET especially for Student Development. We are hoping for a large response from all areas within Student Development, so we ask for your support in this endeavor.

This survey is the first task in a multi-year initiative that will include the development of a web portal (NC-NET), staff development modules, courses, workshops and manuals to address the needs of all Student Development staff.

Thank you for your efforts and support on the very important project!

**cc:** Student Services Officers  
Student Counselors  
Registrars  
Financial Aid Officers  
Admissions Officers

CC06-047  
E-mail