



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

May 3, 2006

MEMORANDUM

TO: Basic Skills Directors
Community-Based Organization Directors

FROM: Randy Whitfield, Ed.D.
Associate Vice President of Academic & Student Services
Basic Skills Department

SUBJECT: Adult Basic Skills Professional Development Project Institutes

The best way to improve your program outcome measures is to ensure that your program offers quality instruction. Since 1988 Appalachian State University has been providing two week-long institutes which focus on quality instruction. To become a Certified Resource Specialist, a person must attend three institutes – one on reading, one on mathematics, and one on writing. **Every program should have at least one Certified Resource Specialist on its staff and should be sending at least one person to a summer institute.**

The date for registering for this year's institutes has been extended – registration will continue until both institutes are full. This year's institutes will focus on writing. As a result of the institutes, participants will increase their knowledge of the teaching of writing and effective training through: (1) reading and discussing current research on the teaching of writing and effective training; (2) demonstrating successful approaches and strategies for teaching and assessing writing and conducting effective training; and (3) incorporating technology in writing instruction and professional development. Institute dates are May 21 - 26, 2006 (Session I) and May 28 - June 2, 2006 (Session II).

You may register online at: <http://www.abspd.appstate.edu/home.htm> . If you have any questions, please call me at 919/807-7132.

cc: Presidents
Senior Continuing Education Administrators

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