



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

May 3, 2006

MEMORANDUM

TO: Basic Skills Directors
Community-Based Organization Directors

FROM: Randy Whitfield, Ed.D.
Associate Vice President of Academic & Student Services
Basic Skills Department

SUBJECT: Change of Employees

Please join me in saying “goodbye and thank you” to Marg Young who served as Bob Allen’s assistant in the Literacy Resource Center. We appreciate all her help in such projects as “Race 4 Literacy,” Holocaust training, and the Angela Moore Trodgon awards. Although she is no longer employed with Basic Skills, she is still at the System Office as the Legal Assistant in the Legal Affairs Office, Office of the President. We congratulate her promotion to this position!

Also, join me in welcoming Karen Brown, the new ABE/ESL Coordinator for Basic Skills at the System Office. She was formerly at Wake Technical Community College as an ESL Recruiter/Retention Specialist. She has also worked as an ESL instructor with Central Piedmont Community College in Charlotte, with the Charlotte-Mecklenburg Public Schools, and with the English Language Training Institute at UNC-Charlotte. She has lived in El Salvador and worked as the Literacy Coordinator for a pre-apprenticeship training program in the trowel trades. She earned her undergraduate degree at Appalachian State University and is in the graduate program in Organizational Management and Leadership with Pfeiffer University.

If you have any questions, please call me at 919/807-7132 or email me at whitfieldr@nccommunitycolleges.edu.

cc: Presidents
Senior Continuing Education Administrators

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