



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

January 23, 2007

MEMORANDUM

TO: Senior Continuing Education Administrators
FROM: Barbara Boyce, State Director of Continuing Education
SUBJECT: **Informational Meeting for AUT3129: Auto Safety and OBD Emission Control Inspection**

The Division of Motor Vehicle (DMV) has asked that I call an informational meeting for instructors and program coordinators for the course AUT3129: Auto Safety and OBD Emission Control Inspection. **This does not take the place of the instructor training course.** For your convenience, we have scheduled meetings at five locations throughout the state (see list below).

College	City	Building/Location	Date	Register By
Wake Technical CC	Raleigh	Automotive & Heavy Equipment Technology (AHT) Bldg - Rm B-134	February 6	February 2
Pitt CC	Greenville	Leslie Bldg - Auditorium	February 22	February 16
Bladen CC	Dublin	High Technology Bldg	February 23	February 16
Catawba Valley CC	Hickory	CVCC East Campus – Rm 1001	February 26	February 21
Davidson County CC	Lexington	Public Safety Bldg- Rm 101	February 27	February 21

The meetings will be held from 9:30 a.m. to 12:30 p.m. at each location. Below is the tentative agenda.

- Issues related to delivery and sequence of course offering and instructional materials
- DMV Updates
 - o PowerPoint Instructional Materials
 - o NC Administrative Code policy changes
 - o 2007 Certification Tests
- Community College Reporting Requirements
- DMV Reporting Requirements

For planning purposes, please complete the attached form and email or fax it by the deadline indicated on the schedule above to Joann Ingoglia at ingogliaj@nccommunitycolleges.edu. Your attendance is strongly advised. If you have specific questions about the meeting, please contact Barbara Boyce, Director of Continuing Education at (919) 807-7158 or by e-mail at boyceb@nccommunitycolleges.edu.

BAB/ji
Attachment

c: DMV Contacts
DMV Certified Instructors
Gordon Zeigler, Division of Motor Vehicles
Debbie Brewer, Division of Motor Vehicles
Mike Weeks, Division of Motor Vehicles
Mike Gaither, Division of Motor Vehicles
David Bradley, Division of Motor Vehicles

E-Mail / Mail
CC07 - 021

Informational Meeting for

AUT3129: Auto Safety and OBD Emission Control Inspection

2007

Please complete this form and email or fax it by the deadline indicated on the schedule to:

Joann Ingolia

Program Assistant, Continuing Education

ingoliaj@nccommunitycolleges.edu

919-807-7169 (fax)

Name	College	Wake	Pitt	Bladen	Catawba Valley	Davidson
		Feb 6	Feb 22	Feb 23	Feb 26	Feb 27

For more detailed directions
 please see the college websites