



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

**March 12, 2007**

**Response Deadline: April 30, 2007**

**MEMORANDUM**

**TO:** Basic Skills Directors  
Even Start Family Literacy Directors  
Community-Based Organization Directors

**FROM:** Bob Allen, Coordinator, NCCCLRC

**SUBJECT:** Angela Moore Trogdon Awards

The Angela Moore Trogdon Awards nominations for Student of the Year, Instructor of the Year, and Tutor/Volunteer of the Year are due April 30, 2007. These are very special awards to honor deserving people for outstanding accomplishments and providing instruction in Basic Skills programs across North Carolina.

Attached is the information about these awards honoring the memory of Angela Moore Trogdon. Please complete the attached forms and send in your nominations to me at the North Carolina Community College System Office, 5016 Mail Service Center, Raleigh, NC 27699-5016, email [allenb@ncccommunitycolleges.edu](mailto:allenb@ncccommunitycolleges.edu) or fax to (919) 807-7164.

Thank you for helping us honor these deserving people by sending in your nominations.

Attachments: Nomination Procedures  
Nomination Cover Form

C: Presidents  
Senior Continuing Education Administrators

CC07-060  
Email & Paper Copy



*IN Memory of Angela Moore Trogdon*

**2007 Angela Moore Trogdon Awards  
Nomination Cover Form**

*Submit this nomination form with all other materials  
(electronically and in paper format) to the  
NC Literacy Resource Center no later than April 30, 2007.*

**Person Nominated:** \_\_\_\_\_

**Award Category:**

Please check the appropriate category for your nominee

- Student of the Year-Community College/Family Literacy
- Student of the Year-Community Based Organization
- Instructor of the Year
- Volunteer/Tutor of the Year

**Required information:**

**(Please ensure that nomination submissions are edited and suitable for publication.)**

- In 1,000 words or less, a biographical description of Nominee, (i.e., overcoming obstacles, how/why they stand out from others, how they contribute to your program, etc.);
- In 200 words or less, a statement from the Nominee about how they have benefited from the Program; and
- Nominee must be able to attend conference on August 2-3, 2007 to be interviewed and give a 5-minute presentation. The winners will repeat their presentation at the closing conference session.

**Nominator's Information:**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Community College/Organization Name: \_\_\_\_\_

**NOTE; If Nominee is selected as state finalist, travel/hotel expenses are to be paid by local program funds due to state restrictions.**

All materials submitted will become property of the NC Community College System Office and may be used in publication and/or promotional materials.

\_\_\_\_\_  
Signature of Basic Skills Director/Date

\_\_\_\_\_  
Signature of Nominator/Date

\_\_\_\_\_  
Signature of Nominee/Date

## **Angela Moore Trogdon Awards Nomination Procedures**

Do you have instructors or volunteers who give your program and their students exceptional service and commitment in tutoring or teaching?

Are there students in your program who deserve statewide recognition for their exceptional accomplishments in improvement of literacy or leadership skills within literacy?

Nominate them for one the statewide Angela Moore Trogdon Awards. Give them the opportunity to receive \$100 in cash, statewide publicity, and a beautiful plaque. Selected finalists will be interviewed and recognized at the 2007 Basic Skills and Family Literacy Conference in August 2007.

The awards are in the following four categories:

**Student of the Year – Community College/Family Literacy**  
**Student of the Year – Community Based Organization**  
**Instructor of the Year**  
**Volunteer/Tutor of the Year**

These awards were established in memory of Angela Moore Trogdon, former Basic Skills/HRD Director at Randolph Community College and Guilford Technical Community College who died of breast cancer. Ms. Moore Trogdon was a member of a community college Basic Skills staff for years and a vocal advocate and trainer for Basic Skills across the state. The awards are now made possible through donations to the North Carolina Literacy Association in her name.

We will invite the 3 finalists in each category to attend the conference on Thursday afternoon and Friday morning. The hotel/travel expense of the finalists is to be paid with local program funds, due to state restrictions. A selected panel of judges will interview the finalists on Thursday afternoon. All finalists will be seated on stage and be recognized at Friday's closing session. The winners will speak and receive their award at this time. Please see the attached nomination for additional information.

Send your nomination(s) to Bob Allen at the North Carolina Community College System Office, 5016 Mail Service Center, Raleigh, NC 27699-5016, by e-mail to [allenb@nccommunitycolleges.edu](mailto:allenb@nccommunitycolleges.edu), or fax to (919) 807-7164.

The deadline for nominations is April 30, 2007.