

January 25, 1999

RESPONSE DEADLINE: FEBRUARY 5, 1999

MEMORANDUM

TO: Selected Presidents

FROM: Elizabeth Lambert Johns, Vice President
Academic and Student Services

SUBJECT: Approval of Esthetics Technology Courses and Standard

The North Carolina Board of Cosmetic Arts revised its rules and now requires estheticians to be licensed in North Carolina. The enclosed proposed new courses and standard reflect the Cosmetic Arts Board requirements for licensure.

Enclosed are two review forms for your signature indicating whether your college agrees or disagrees with the proposed curriculum standard and courses. **Please fax these review forms by Friday, February 5, 1999, to Mike Pittman, Associate Director, North Carolina Community College System. The fax number is 919-733-0680.**

If two thirds of the colleges approved to offer Cosmetology agree with the proposed curriculum standard and courses, the standard will be submitted to the State Board for approval. If approved, the new curriculum standard will become effective Summer 1999. All colleges currently approved to offer Cosmetology will automatically be approved to offer the new program if they wish to offer it. It will be necessary for the college to enter the program of study electronically.

Thank you for your prompt attention to this matter. Please call Mike Pittman at 919-733-7051, Extension 403, if you have any questions.

MP/sth
Enclosures

c: Selected Chief Academic Officers
Elizabeth Jones
Mike Pittman

S99-007
Paper Copy

Approval for Courses

Esthetics Technology

_____ We have reviewed the proposed courses for the Esthetics Technology program and **recommend** the courses.

_____ We have reviewed the proposed courses for the Esthetics Technology program and **do not recommend** the courses.

College

Signature of President

Date

Please fax this form by February 5, 1999, to:

Mike Pittman, Associate Director
North Carolina Community College System
200 West Jones Street
Raleigh, NC 27603

Fax Number: 919/733-0680

Proposed Curriculum Standard Review Form

Curriculum: _____ Esthetics Technology _____

— Code Title of Curriculum

Institution Reviewing Standard: _____

— Authorized Reviewer

REVIEW COMMENTS

Curriculum Program Title:

Agree

Disagree

Curriculum Description:

Agree

Disagree

Job Opportunities:

Agree

Disagree

Major Hours (Core):

Agree

Disagree

Concentration (if applicable):

Agree

Disagree

Other Major Hours:

Agree

Disagree

Approved for Awarding of Degree, Diploma, or Certificate:

Agree

Disagree

SUMMARY AND ADDITIONAL COMMENTS:

Response: **Approve** (recommend to Board for approval) **Disapprove** (recommend to committee for further review)

Institution's official representative for committee: _____

— Representative's Name

Representative's Title

President: _____

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Signature

Date

PLEASE FAX FORM TO: Mike Pittman, NCCCS System Office at 919/733-0680.

