

February 2, 1999

**RESPONSE DEADLINE: FEBRUARY 11, 1999**

**MEMORANDUM**

**TO:** Selected Presidents

**FROM:** Elizabeth Lambert Johns, Vice President  
Academic and Student Services

**SUBJECT:** Correction to Numbered Memo S99-007 (Approval of Esthetics  
Technology Courses and Standard)

The Esthetics Technology course description sheet that was enclosed in numbered memo S99-007 had incorrect class and credit hours for COS 119 and COS 125. I am enclosing a corrected sheet and extending the due date. **Please fax the review forms that were with S99-007 by Thursday, February 11, 1999, to Mike Pittman, Associate Director, North Carolina Community College System. The fax number is 919-733-0680.**

Thank you for your prompt attention to this matter. Please call Mike Pittman at 919-733-7051, Extension 403, if you have any questions.

MP/sth  
Enclosures

c: Selected Chief Academic Officers  
Elizabeth Jones  
Mike Pittman

**S99-008  
PAPER COPY**

