

February 10, 1999

RESPONSE DEADLINE: FEBRUARY 19, 1999

MEMORANDUM

TO: Selected Community College Presidents

FROM: Eldon Meacham, Program Coordinator
Engineering and Transportation Technologies

SUBJECT: New Prefix For All Heavy Equipment and Transport
Technology Courses
Curriculum Standard Revisions to Heavy Equipment and
Transport Technology (A60240) and associated concentrations

The Heavy Equipment and Transport Technology (HEATT) Curriculum Improvement Project (CIP) has been actively working with the CIP's Industry Advisory Committee and curriculum instructors to identify the current and projected job skills and competencies necessary to meet the needs of industry. As a result of the CIP's work for the past two years, the CIP has proposed revising the prefix for all the HEATT courses in the Common Course Library (CCL) as well as revising the curriculum standards for the HEATT (A60240) and associated concentrations. All of HEATT department chairpersons and instructors have been part of the revision process and understand the reasons for the changes. Chief academic officers have also been informed of the proposed revisions.

Review the proposed revision to the prefix for all Heavy Equipment and Transport Technology courses. The **DIE** prefix has changed to **HET**. Complete the Course Revision Form with the proper signatures and return by **Friday, February 19**.

Review the proposed revisions to the curriculum standards for Heavy Equipment and Transport Technology and associated concentrations. The **DIE** prefix has changed to **HET**, the Required Subject Area of Hydraulics was removed, and the prefixes AUT, HET, and PHY have been added to the prefixes in Other Major Hours. Complete the appropriate Curriculum Standard Revision Form with the proper signatures for the programs that your college is approved to offer and return by **Friday, February 19**.

Using the enclosed envelope, all forms should be completed and mailed back to Eldon Meacham. **NO FAXES PLEASE**. If you have questions, please call me at (919) 733-7051, Extension 421 or send an e-mail to **eldonm@ncccs.cc.nc.us**.

CEM

Enclosures

c: Selected Chief Academic Officers

Dr. Elizabeth L. Johns

Ms. Elizabeth Jones

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