

April 1, 1999

**RESPONSE DEADLINE: April 14, 1999**

**MEMORANDUM**

**TO:** Vehicle Safety/Emissions Inspection Certification Coordinators

**FROM:** Eldon Meacham, Program Coordinator  
Engineering and Transportation Technologies

**SUBJECT:** Renewal Vehicle Safety / Emissions Inspection Certification Class  
April 22-23, 1999

All automotive instructors that require a **renewal** vehicle safety and/or a **renewal** emissions inspection certification class are invited to attend classes at Alamance Community College on April 22 and 23, 1999. The instructor will be Lieutenant Barry Cross with the Enforcement Section, Division of Motor Vehicles, North Carolina Department of Transportation.

The **renewal** vehicle **safety inspection** certification class will be held on *Thursday*, April 22, from 8:30 a.m. until 2:30 p.m. The **renewal** vehicle **emissions** inspection certification class will be held on *Friday*, April 23, from 8:30 a.m. until 1:30 p.m. Each class is limited to 20 people.

Due to time constraints, please complete the enclosed Registration Form and fax it to me by **WEDNESDAY, APRIL 14**. When the registration form is received, class information and maps will be mailed directly to each coordinator who plans to send an instructor.

There are various ways of contacting me, if you have any questions.

Phone: (919) 733-7051, Ext 421  
Fax: (919) 733-0680  
Internet E-mail: eldonm@ncccs.cc.nc.us  
GroupWise E-Mail: meachame

You may also call Sandra Hall at (919) 733-7051, Extension 424.

CEM

Enclosure

c: Presidents

Senior Continuing Education Administrators

Dr. Elizabeth L. Johns

Ms. Elizabeth I. Jones

S99-018

Paper Copy



**RENEWAL VEHICLE SAFETY/EMISSIONS INSPECTION  
CERTIFICATION CLASS REGISTRATION FORM  
APRIL 22-23, 1999**

**Safety/Emissions Inspection Certification Coordinator should complete this section:**

Last Name First Name MI (print or type)

Signature Date

Title of Your Position (Instructional Administrator, Director/Dean of Continuing Education, Automotive Instructor, etc.)

Community College Name

Community College Address (P.O. Box, Street, etc.)

Community College Address ( City State Zip Code+4 )

Phone Number FAX Number

Internet E-mail Address GroupWise E-mail Address

I am the Vehicle Safety/Emissions Inspection Certification Coordinator for our College. I will insure that the instructors who teach the safety and/or emissions inspection classes are notified that renewal classes are available on April 22-23, 1999 beginning at 8:30 a.m. at Alamance Community College.

\* \* \* \* \*

**Safety/Emissions Inspection Instructor(s) requiring DMV renewal certification class(es):**

Please identify the required type of class (Safety and/or Emissions) that is requested.

Safety on Apr 22 / Emissions on Apr 23

Last Name First Name MI (print or type)

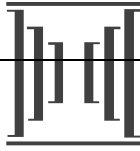
Safety on Apr 22 / Emissions on Apr 23

Last Name First Name MI

23

Last Name

First Name



MI

Safety on Apr 22 / Emissions on Apr

23

Last Name

First Name

MI

Safety on Apr 22 / Emissions on Apr

*Complete the Registration Form and Fax (919-733-0680) it to Eldon Meacham by  
Wednesday, April 14, 1999.*