

August 9, 1999

IMPORTANT DEADLINE!
AUGUST 16, 1999

MEMORANDUM

TO: Selected Business Officers
North Carolina Community Colleges System

FROM: Larry Morgan, Director of Auditing & Accounting
North Carolina Community Colleges System

SUBJECT: New Industry Carry-Over

Attached you will find a list of New and Expanding Industry carry-over balances. To expedite allotments, please submit form 104 (by project) placing the budget according to your 1998-99 ending balance listed on the project cost center report to this office no later than Monday, August 16, 1999. As a reminder, **DO NOT** include New and Expanding Industry funds on your form DCC2-1. Colleges are allowed to budget five percent of this balance as administrative allowance.

If you have questions, please contact Annette Dishner.

LLM/ahd

pc: Kennon Briggs
Scott Ralls
Alice Smith
Annette Dishner
Linda Wilson

S99-030
Paper Copy