

MEMORANDUM

TO: President

FROM: H. Martin Lancaster

DATE: August 27, 1999

SUBJECT: Program for Substantive Change Visit

I would like to ask that you or your designee attend the opening program for the SACS substantive change visiting team on October 10. The program will be at the host college of your region from 5-6:30 p.m.

The program will begin with a short welcome and overview of the North Carolina Community College System and its involvement in distance learning. This 30-minute segment will be broadcast via the North Carolina Information Highway from Raleigh to the three host colleges, Catawba Valley, Fayetteville Tech, and Pitt. Immediately afterwards, each region will have its own program with an overview of the region, the colleges in it, and their involvement in distance learning. A question and answer period will be incorporated into the program. At SACS' request, there will not be a formal dinner afterwards.

Thank you for ensuring that your college is represented at this event. More information about it will be shared at the upcoming regional meetings.