

August 24, 1999

MEMORANDUM

TO: AHS Program Director/Coordinators
Basic Skills Directors

FROM: Delane F. Boyer, Coordinator GED/AHS Programs

SUBJECT: NC Competency Test Schedule for Old and New Tests

Attached are two NC Competency Test schedules. One schedule is for the old test which is to be the last test administration during the 1999 Fall term. The other schedule is for the new Competency Test for 1999-2000. The scoring contractor for the old test will again be Measurement Inc. of Durham. Scoring services for the new test will be Technical Outreach for Public Schools (TOPS), NCSU in Raleigh.

For the new Competency Tests, please send a copy of your college's class roster after each test administration to this office to the attention of Mrs. Joy Matthews. On the class roster, write or stamp "Verified as Shown" and sign and date it. Your verification will be our backup for the state office to pay the invoices for the scoring services.

Also, please send by September 7, 1999 the name of your Competency Test Coordinator. TOPS will mail the tests to the Competency Test Coordinator who will be responsible to have the tests administered for the college. The name may be sent by e-mail to boyerd@ncccs.cc.nc.us or by FAX at (919) 715-5796.

Competency Test Coordinators must receive training on administration of the Competency Tests prior to delivery of test materials. I will schedule training at regional sites for the latter part of September and the first part of October 1999.

Should you have any questions on this matter, please contact Mrs. Matthews (Ext. 746) or me (Ext. 722) at (919) 733-7051.

Attachments

c: Presidents

Dr. Mildred Bazemore, DPI

Mrs. Sarah McMannus, TOPS

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