

September 9, 1999

MEMORANDUM

TO: Basic Skills Directors  
AHS Competency Test Coordinators

FROM: Delane F. Boyer, Coordinator GED/AHS Programs

SUBJECT: Training on the New Competency Test for Test Coordinators

We are required by the Department of Public Instruction to participate in a test administration training session prior to the delivery of the new North Carolina Competency Tests. Therefore, I have arranged for training sessions for Competency Test Coordinators at the different locations and dates listed on the attachment.

The Technical Outreach for Public Schools (TOPS) will be providing Competency Test distribution and scoring services for the community colleges starting with the Fall 1999 testing on the new Competency Tests and starting in January 2000 on the old Competency Tests. Refer to the testing schedule as outlined in the Community College System Office Memorandum S99-035, dated August 24, 1999.

The new Competency Tests are required for those individuals who were in the ninth grade in 1994-95. Those individuals who were in the ninth grade prior to 1994-95 are eligible for the old Competency Test. After the Fall 1999 testing, please order the old tests from TOPS. Our testing services contract with Measurement Inc. of Durham expires after the Fall 1999 testing. Please note that there is no cross-over of any part of the old and new Competency Tests.

I have ordered one copy of an Instructors Manual as a resource for instructors on the new Competency Tests and 100 student handbooks for each college. These materials are to be distributed by TOPS.

Please have your designated Competency Test Coordinator at one of the training sessions, otherwise you will not be able to administer the new tests. If you have questions on the training, please contact me or Joy Matthews.

Attachment  
c: Presidents

S99-039  
Paper Copy