

October 14, 1999

RESPONSE DEADLINE: OCTOBER 29, 1999

MEMORANDUM

TO: Selected Community College Presidents

FROM: Judith Mann, Associate Director Programs

SUBJECT: Revision of SWK 115 Community Resources

The System Office has received a request to eliminate the prerequisite for SWK 115 Community Resources in the Common Course Library (CCL). Currently SWK 110 Introduction to Social Work is the required prerequisite.

I have enclosed the course descriptions for SWK 110, SWK 115 and HSE 110 Introduction to Human Services, along with the original request for CCL course revision.

Please review the proposed revision to SWK 115. Complete the Course Revision Form with the proper signatures and return in the enclosed envelope by Friday, October 29, 1999, in the enclosed envelope. **NO FAXES PLEASE.**

Thank you for your assistance in the CCL revision process. If you have questions, please call me at (919) 733-7051, extension 423 or send an E-mail to *mannj@ncccs.cc.nc.us*.

Enclosures

c: Selected Chief Academic Officers
Elizabeth L. Johns
Elizabeth I. Jones

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Paper Copy

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