



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 1, 2000

RESPONSE DEADLINE: February 18, 2000

MEMORANDUM

TO: Vehicle Safety/Emissions Inspection Certification Coordinators

FROM: Eldon Meacham, Program Coordinator
Engineering and Transportation Technologies

SUBJECT: Vehicle Safety Inspection Certification Test 2000-01

Enclosed is a master copy of the Vehicle Safety Inspection Certification Test 2000-01, a master copy of the Vehicle Safety Inspection Certification Test 2000-01 With Answers, a master copy of an answer sheet, and Test 2000-xx Instructions. Beginning March 1, 2000, Test 2000-01 will be given to all students that complete the Vehicle Safety Inspection Certification Class. Tests will be revised throughout the year and mailed to safety and emissions inspection certification coordinators.

Coordinators are responsible for distributing copies of the revised tests to all instructors who teach safety inspection certification classes at their college. **The tests are considered a controlled item and should be kept in a locked file/safe at all times except when being used for testing.** All tests that are given to students during a class need to be collected before a student leaves the classroom. Coordinators should keep copies of the completed answer sheets for one year after a student has taken the test.

Before March 1, destroy all copies of Vehicle Safety Inspection Certification Test 99-02 except for one copy. This copy should be kept in your files for one year before it is destroyed.

Please sign the enclosed receipt form and return it by **Friday, February 18, 2000**. If you have questions, please call me at (919) 733-7051, extension 421 or send an e-mail message to meachame@ncccs.cc.nc.us. You may also call Cheryl Self at (919) 733-7051, Extension 424.

CEM

Enclosure

c: Presidents

Dr. Delores Parker

Ms. Elizabeth Isler

S00-004

Paper Copy

MAILING ADDRESS: 5020 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5020

Street Address: 200 West Jones ~ Raleigh, NC 27603-1379 ~ 919-733-7051 ~ Fax 919-733-0680

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