



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 8, 2000

MEMORANDUM

To: Fast-Track Grant Recipients
From: Edith Lang
Subject: Interim Report Meeting

As stated in the e-mail of February 3, the most convenient time for our interim report meeting seems to be Tuesday, February 15, 2000, 2:00 – 4:00 p.m. We will meet in the Board Room of the System Office building.

The agenda for the meeting consists of two parts:

1. Report on your project: brief description, current status, outcomes (if completed).
2. Planning for the April conference: Grouping of similar projects and deciding on workshop format.

If you are unable to attend, please e-mail your report, so we can include you in the planning for April.

S00-008

EL/bb

cc: Chief Academic Officer
Judith Mann