



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

April 4, 2000

RESPONSE DEADLINE: May 1, 2000

MEMORANDUM

TO: Vehicle Safety/Emissions Inspection Certification Coordinators

FROM: Eldon Meacham, Program Coordinator
Engineering and Transportation Technologies

SUBJECT: **Initial** Vehicle Safety / Emissions Inspection Certification Class
May 11-12, 2000

Renewal Vehicle Safety / Emissions Inspection Certification Class
May 18-19, 2000

All automotive instructors that require an **initial** vehicle safety and/or an **initial** emissions inspection certification class are invited to attend classes at Wake Technical Community College in Raleigh on May 11 and 12, 2000. All automotive instructors that require a **renewal** vehicle safety and/or a **renewal** emissions inspection certification class are invited to attend classes at Alamance Community College in Burlington on May 18 and 19, 2000. The instructor for all classes will be Lieutenant Barry Cross with the Enforcement Section, Division of Motor Vehicles, North Carolina Department of Transportation.

The **initial** vehicle **safety inspection** certification class will be held on *Thursday*, May 11, from 8:30 a.m. until 4:00 p.m. The **initial** vehicle **emissions** inspection certification class will be held on *Friday*, May 12, from 8:30 a.m. until 3:00 p.m. The **renewal** vehicle **safety inspection** certification class will be held on *Thursday*, May 18, from 8:30 a.m. until 3:00 p.m. The **renewal** vehicle **emissions** inspection certification class will be held on *Friday*, May 19, from 8:30 a.m. until 2:00 p.m. Each class is limited to 20 people.

Please complete the enclosed Registration Form(s) and fax the appropriate ones to me at 919-733-0680 by **Monday, May 1**. When the registration form is received, class information and maps will be mailed directly to each coordinator who plans to send an instructor. If you have questions, please call Eldon Meacham at 919/733-7051, extension 421 or send an e-mail message to meachame@ncccs.cc.nc.us. You may also call Cheryl Self at 919-733-7051, extension 424.

CEM

Enclosures

c: Presidents
Senior Continuing Education Administrators
Dr. Delores A. Parker
Ms. Elizabeth Isler

S00-018
Paper Copy

MAILING ADDRESS: 5020 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5020

Street Address: 200 West Jones ~ Raleigh, NC 27603-1379 ~ 919-733-7051 ~ Fax 919-733-0680

AN EQUAL OPPORTUNITY EMPLOYER

**RENEWAL VEHICLE SAFETY/EMISSIONS INSPECTION
CERTIFICATION CLASS REGISTRATION FORM
May 18-19, 2000**

Vehicle Safety/Emissions Inspection Certification Coordinator should complete this section:

Last Name First MI

Signature Date

Title of Your Position (Instructional Administrator, Director/Dean of Continuing Education,
Automotive Instructor, etc.)

Community College Name

Community College Address (P.O. Box, Street, etc.)

Community College Address (City State Zip Code+4)

Phone Number FAX Number

Internet E-mail Address

I am the Vehicle Safety/Emissions Inspection Certification Coordinator for our College. I will insure that instructors who teach the safety and/or emissions inspection classes are notified that renewal classes are available on May 18-19, 2000 beginning at 8:30 a.m. at Alamance Community College.

Vehicle Safety/Emissions Inspection Instructor(s) requiring DMV renewal certification class(es): Please identify the required type of class (Safety and/or Emissions) that is requested.

Safety on May 18 / Emissions on May 19
Last Name First Name MI
(print or type)

Safety on May 18 / Emissions on May 19
Last Name First Name MI
(print or type)

Safety on May 18 / Emissions on May 19
Last Name First Name MI
(print or type)

Safety on May 18 / Emissions on May 19
Last Name First Name MI
(print or type)

*Complete the Registration Form and fax it to Eldon Meacham at 919-733-0680 by
Monday, May 1, 2000.*