



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

May 1, 2000

**IMPORTANT!**  
**Deadline: May 31, 2000**

**MEMORANDUM**

**TO:** Selected Business Officers

**FROM:** Kennon D. Briggs  
Vice President for Business & Finance

**SUBJECT:** Distance Learning Substantive Change

During October 10-13, 1999, the Southern Association of Colleges and Schools made a joint substantive change visit for distance learning. As a result of that visit, the System Office was billed \$32,752.02 for the expenses of the visiting team, as well as costs incurred by the regional host colleges.

This memorandum is to request from each participating college on the enclosed list the amount of \$861.90 to cover this expense.

Please forward a check to the attention of Mrs. Myra Davis, made payable to the “**North Carolina Community College System,**” as soon as possible, but no later than May 31, 2000.

If you have any questions, please contact Mrs. Alice L. Smith at 919/733-7051; Extension 209.

KDB/ALS/jmh

Enclosure

S00-022  
Paper Copy

**COLLEGES PARTICIPATING IN JOINT SUBSTANTIVE CHANGE VISIT\***

**Western Region**

Catawba Valley CC (host)  
Asheville-Buncombe TCC  
Blue Ridge CC  
Caldwell CC & TI  
Central Piedmont CC  
Cleveland CC  
Haywood CC  
Isothermal CC  
Mayland CC  
Rowan-Cabarrus CC  
Southwestern CC  
Western Piedmont CC  
Wilkes CC

**Central Region**

Fayetteville TCC (host)  
Alamance CC  
Anson CC  
Bladen CC  
Central Carolina CC  
Davidson County CC  
Forsyth TCC  
Montgomery CC  
Rockingham CC  
Sandhills CC  
Southeastern CC  
Stanly CC  
Surry CC

**Eastern Region**

Pitt CC (host)  
College of The Albemarle  
Craven CC  
Durham TCC  
James Sprunt CC  
Johnston CC  
Lenoir CC  
Nash CC  
Piedmont CC  
Wake TCC  
Wayne CC  
Wilson TCC

\*The criteria used to assign regions were geographical proximity and equal numbers of colleges per region.