



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

May 18, 2000

MEMORANDUM

TO: Presidents of Colleges without FIT Centers

FROM: Scott Ralls, Vice President, Economic and Workforce Development

SUBJECT: Request for Proposals for Collaborative FIT Center

The System Office anticipates recommending that the State Board fund an additional FIT Center in the 2000-2001 program year. Because no college currently without a FIT Center reaches the employment criteria necessary to qualify for a stand-alone center, the new FIT Center will be a collaboration of one or more colleges. Determination of the new center will be made through an evaluation of proposals. To apply, the collaborative should submit a proposal of no longer than 10 pages by June 16th to Rick Kimrey, Senior Director for Customized Training and Development. In addition to the proposal, the application should include letters of support from the Presidents of each participating college, and should be mailed to the following address:

Rick Kimrey, Senior Director
Customized Training & Development
Surry Community College
P.O. Box 304
Dobson, NC 27017

Proposals will be evaluated based on the following criteria:

- 1. Manufacturing Employment of Combined Service Areas**
Favorable consideration will be given to those proposals with the greatest number of manufacturing employees in the counties served through the FIT collaboration. To determine manufacturing employment in specific North Carolina counties, contact Rick Kimrey at kimreyr@ncccs.cc.nc.us, or by phone at (336) 386-9062.

2. Impact on Service to Industries in Combined Service Areas

Favorable consideration will be given to those proposals that demonstrate that the FIT Center will bring additional resources to the colleges participating in the collaborative, and that the additional resources will have a significant positive impact on the delivery of customized training to manufacturing industries located in the combined service areas. If colleges elect to name an individual currently employed by one of the colleges as FIT Director, the proposal should indicate how the individual's previous duties would be covered.

3. Collaborative Plan

Favorable consideration will be given to those proposals that demonstrate the best plan for collaboration, and effectively demonstrate a working partnership to support industry training by colleges participating in the collaboration. Preference will be given to proposals that identify a single individual to serve as FIT Director, supporting customized training at all colleges participating in the collaboration. The plan should indicate the agreed upon strategy for the FIT Director to support the combined service areas, and the reporting structure of the FIT Director to all colleges participating in the collaborative.

For your information and use in preparing proposals, attached is a copy of the FIT Operating Procedures, which includes program guidelines. If you have any questions regarding this RFP, do not hesitate to contact Rick Kimrey or myself.

SR/jmf
Attachment