



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

July 25, 2000

MEMORANDUM

TO: Select Chief Academic Officers

FROM: Delores A. Parker, Vice President
Academic and Student Services

SUBJECT: Requested Revision in Common Course Library Course

The System Office has received a request to revise the following course contained in the Common Course Library:

ENG 125 Creative Writing I

Attached is a form requesting your approval or disapproval of the proposed change. ***Please complete and return the form by Friday, August 25, 2000, to Jennifer Frazelle.*** You may fax your response. Once the responses have been received at the System Office, the request will be presented to the Curriculum Review Committee (CRC) for action at their September meeting.

Thank you for your prompt attention to this matter. If you have questions or need assistance, please contact Jennifer Frazelle at 919-733-7051, extension 435.

DAP/JF/te

Attachment

c: Select Presidents
Elizabeth Isler
Jennifer Frazelle

SOO-032