



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

**November 6, 2001**

**RESPONSE DEADLINE: November 30, 2001**

**MEMORANDUM**

**TO:** Vehicle Safety/Emissions Inspection Certification Coordinators

**FROM:** Eldon Meacham, Associate Director  
Program Services

**SUBJECT:** **Initial** Vehicle Safety / Emissions Inspection Certification Classes  
December 6-7, 2001

All automotive instructors that require an **initial** vehicle safety and/or an **initial** emissions inspection certification class are invited to attend classes at Wake Technical Community College in Raleigh on December 6 and 7, 2001. The instructor for all classes will be Inspector Mike Gaither with the Enforcement Section, Division of Motor Vehicles, North Carolina Department of Transportation.

The **initial** vehicle **safety inspection** certification class will be held on *Thursday*, December 6, 2001, from 8:30 a.m. until 4:00 p.m. The **initial** vehicle **emissions** inspection certification class will be held on *Friday*, December 7, 2001, from 8:30 a.m. until 3:00 p.m. Each class is limited to 20 people.

The registration form is an e-mail attachment. Save the attachment to your computer, complete the form, and return it by **Friday, November 30, 2001** as an e-mail attachment. Other information such as campus maps and instructor application forms (SI-24) can be found on the System Office web site at

<http://www.ncccs.cc.nc.us/Programs/index.html> or  
[http://www.ncccs.cc.nc.us/Programs/vehicle\\_safety\\_class.htm](http://www.ncccs.cc.nc.us/Programs/vehicle_safety_class.htm).

After the registration form is received, a confirmation message will be sent to each coordinator that submits a form. If you have questions, please call Eldon Meacham at 919-733-7051, extension 421, or send an e-mail message to [meachame@ncccs.cc.nc.us](mailto:meachame@ncccs.cc.nc.us).

CEM

Attachments

c: Presidents  
Senior Continuing Education Administrators  
Dr. Delores A. Parker  
Mr. Mike Pittman

S01-037

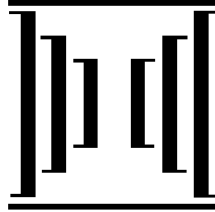
E-Mail

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MAILING ADDRESS: 5020 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5020

Street Address: 200 West Jones ~ Raleigh, NC 27603-1379 ~ 919-733-7051 ~ Fax 919-733-0680

AN EQUAL OPPORTUNITY EMPLOYER



**INITIAL VEHICLE SAFETY/EMISSIONS INSPECTION  
CERTIFICATION CLASS  
REGISTRATION FORM  
December 6-7, 2001**

**Vehicle Safety/Emissions Inspection Certification Coordinator Should Complete This Form**

TYPE ALL INFORMATION.

Enter data here .		
Last Name	First	MI
Enter data here .		
Title of Your Position (Instructional Administrator, Director/Dean of Continuing Education, Automotive Instructor, etc.)		
Enter data here .		
Community College Name		
Enter data here .		
Community College Address (P.O. Box, Street, etc.)		
Enter data here .		<b>NC</b>
Community College Address ( City	State	Zip Code+4 )
Enter data here .		
Phone Number	FAX Number	
Enter data here .		
Internet E-mail Address		
I am the Vehicle Safety/Emissions Inspection Certification Coordinator for our College. Listed below are the instructors that need to attend the safety and/or emissions inspection classes. The required type of class (Safety and/or Emissions) has been marked with a "X".		
Enter data here .		___ SAFETY ___ EMISSIONS
Last Name	First	MI
Enter data here .		___ SAFETY ___ EMISSIONS
Last Name	First	MI
Enter data here .		___ SAFETY ___ EMISSIONS
Last Name	First	MI
Enter data here .		___ SAFETY ___ EMISSIONS
Last Name	First	MI

*Complete the Registration Form and send it as an e-mail attachment to Eldon Meacham at  
meachame@ncccs.cc.nc.us. You can also fax the form to 919-733-0680.*

***Due date is Friday, November 30, 2001.***