



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

December 6, 2001

RESPONSE DEADLINE: January 18, 2002

MEMORANDUM

TO: Vehicle Safety/Emissions Inspection Certification Coordinators

FROM: Eldon Meacham, Associate Director ^{CEM}
Program Services

SUBJECT: **Renewal** Vehicle Safety / Emissions Inspection Certification Classes
January 31-February 1, 2002

All automotive instructors that require a **renewal** vehicle safety and/or a **renewal** emissions inspection certification class are invited to attend classes at Alamance Community College in Burlington on January 31 and February 1, 2002. The instructor for all classes will be Inspector Mike Gaither with the Enforcement Section, Division of Motor Vehicles, North Carolina Department of Transportation.

The **renewal** vehicle **safety inspection** certification class will be held on *Thursday*, January 31, 2002, from 8:30 a.m. until 3:00 p.m. The **renewal** vehicle **emissions** inspection certification class will be held on *Friday*, February 1, 2002, from 8:30 a.m. until 2:00 p.m. Each class is limited to 20 people.

The registration form is an e-mail attachment. Save the attachment to your computer, complete the form, and return it by **Friday, January 18, 2002**, as an e-mail attachment. Other information such as campus maps can be found on the System Office web site at

<http://www.ncccs.cc.nc.us/Programs/index.html> or
http://www.ncccs.cc.nc.us/Programs/vehicle_safety_class.htm.

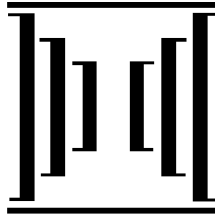
After the registration form is received, a confirmation message will be sent to each coordinator that submits a form. If you have questions, please call Eldon Meacham at 919-733-7051, extension 421, or send an e-mail message to meachame@ncccs.cc.nc.us.

CEM

Attachments

c: Presidents
Senior Continuing Education Administrators
Dr. Delores A. Parker
Mr. Mike Pittman

S01-038
E-Mail



**RENEWAL VEHICLE SAFETY/EMISSIONS INSPECTION
CERTIFICATION CLASS
REGISTRATION FORM
January 31-February 1, 2002**

Vehicle Safety/Emissions Inspection Certification Coordinator Should Complete This Form

TYPE ALL INFORMATION.

Enter data here .		
Last Name	First	MI
Enter data here .		
Title of Your Position (Instructional Administrator, Director/Dean of Continuing Education, Automotive Instructor, etc.)		
Enter data here .		
Community College Name		
Enter data here .		
Community College Address (P.O. Box, Street, etc.)		
Enter data here .		NC
Community College Address (City	State	Zip Code+4)
Enter data here .		
Phone Number	FAX Number	
Enter data here .		
Internet E-mail Address		
I am the Vehicle Safety/Emissions Inspection Certification Coordinator for our College. Listed below are the instructors that need to attend the safety and/or emissions inspection classes. The required type of class (Safety and/or Emissions) has been marked with a "X".		
Enter data here .		____SAFETY ____EMISSIONS
Last Name	First	MI
Enter data here .		____SAFETY ____EMISSIONS
Last Name	First	MI
Enter data here .		____SAFETY ____EMISSIONS
Last Name	First	MI
Enter data here .		____SAFETY ____EMISSIONS
Last Name	First	MI

Complete the Registration Form and send it as an e-mail attachment to Eldon Meacham at meachame@ncccs.cc.nc.us.
You can also fax the form to 919-733-0680. **Due date is Friday, January 18, 2002.**