



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

February 11, 2004

TO: Select Basic Skills Directors
Adult High School Coordinators

FROM: Gail Batts, Coordinator of GED/AHS Programs

SUBJECT: Adult High School Taskforce Meeting

On February 24, 2004 the Adult High School Taskforce will meet to make recommended changes to the Adult High School Diploma program and Procedures Manual. The meeting will take place at the System Office, in Raleigh, in the J. Gregory Poole Conference Room from 1 to 4:00p.m. The current manual needs to be updated. After the taskforce makes recommended changes to the manual, the recommendations will be presented to the Basic Skills Advisory Board. The board will then provide its input and identify any changes that need to be presented to the college presidents for their approval.

Any college personnel with ideas or recommendations for the Adult High School Taskforce should contact a representative on the taskforce from their region. The list of members follows:

Region	Representatives	Institution
Central	Lou Ann Rasberry Phyllis Radford	Pitt CC Wayne CC
Coastal	Sabra Barfield Debra Clouston	Brunswick CC Craven CC
Piedmont	Allen Chambers Kathy Gardner	Gaston College Stanly CC
Southern	Hal Ammons Becky Sanders	Robeson CC Sandhills CC
Western	Mary Ann Head Rosaline Hunt	Isothermal CC Cleveland CC
	Sonja Redmon (Secretary) Gary Craver (Historian)	Wayne CC Davidson County CC

C: Presidents

Senior Continuing Education Administrators

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