



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

August 12, 2005

**RESPONSE DEADLINE: AUGUST 26, 2005**

**MEMORANDUM**

**TO:** Selected Community College Presidents  
Selected Chief Academic Officers

**FROM:** Delores A. Parker, Vice President  
Academic and Student Services

**SUBJECT:** Revisions in Common Course Library Courses

The System Office has received a request to revise the following course contained in the Common Course Library:

LEX 110 Introduction to Paralegal Study

The requested revision will be presented to the Curriculum Review Committee (CRC) at their September 2005 meeting.

Please review the proposed revision and complete the vote form with proper signatures and return ***by Friday, August 26, 2005, to Carolyn Snell***. You may fax your response to 919-807-7164. If you have questions, please contact Carolyn Snell at 919-707-7116 or [snelle@ncccommunitycolleges.edu](mailto:snelle@ncccommunitycolleges.edu).

Thank you for your prompt attention to this matter.

DAP/CS/cap  
Attachment

c: Eldon Meacham  
Vince Revels  
Carolyn Snell

**S05-021**  
**E-mail**

## REQUEST FOR CCL COURSE REVISION

### LEX 110 Introduction to Paralegal Study

#### Rational for the Course Change:

There is a separate course for Ethics, LEX 280; therefore, ethics does not have to be included in the two-hour introductory class. This provides an option and flexibility to colleges to include an abbreviated ethics component in LEX 110, or provide a more in-depth study of ethics through LEX 280.

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#### Current Course Information

Course: **LEX 110 Intro to Paralegal Study**

Hours: Classroom: 3            Lab/Shop: 0            Total Credit: 3

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#### Proposed Course Information

Course: **LEX 110 Intro to Paralegal Study**

Hours: Classroom: 2            Lab/Shop: 0            Total Credit: 2

Please Return By: August 26, 2005

**VOTE CERTIFICATION FORM**

We have carefully reviewed the proposed change to LEX 110 Introduction to Paralegal Study. **Our vote has been submitted below on this form.**

Community College Name: \_\_\_\_\_

Chief Academic Officer: \_\_\_\_\_  
Signature Date

President: \_\_\_\_\_  
Signature Date

**College Response:**

\_\_\_\_\_ **Approve of Change to CCL Course**

\_\_\_\_\_ **Disapprove of Change to CCL Course**

*Complete the Vote Certification Form and return it to Carolyn J. Snell by  
Friday, August 26, 2005*

*North Carolina Community College System  
5016 Mail Service Center  
Raleigh, NC 27699-5016*

*Fax Number: (919) 807-7164*