



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

August 16, 2005

**MEMORANDUM**

**TO:** Presidents, Community Colleges Participating in CCLINC  
Library Directors/Deans, Community Colleges Participating in CCLINC

**FROM:** Saundra Wall Williams  
Vice President for Administration

**SUBJECT:** CCLINC Cooperative Agreement Reaffirmation

For many years, most community college libraries throughout North Carolina have cooperated in a formal consortium to share resources and expertise. This consortium, initially known as the DAC Users Group, became *Community College Libraries in North Carolina (CCLINC)* in 1998 when consortium members developed a *Cooperative Agreement* to serve as a memorandum of understanding for the operation of a shared automated library system, SIRSI Unicorn. This agreement identified the consortium participants and defined their responsibilities.

In July 2001, the *CCLINC Cooperative Agreement* was signed by the presidents and library directors/deans of CCLINC member campuses; by H. Martin Lancaster, President, NCCCS; and by Pam Doyle, former Director of Library Resources.

By signing the *Cooperative Agreement*, each CCLINC member agreed to abide by the policies, standards, and procedures adopted by the CCLINC Steering Committee and to accept the responsibilities set forth in the Agreement. These responsibilities include the following:

- inputting and maintaining local library records in accordance with consortium-wide standards
- designating a local library system administrator to coordinate all local library activity
- providing membership for appropriate CCLINC committees

CCLINC libraries do not operate in isolation; their actions impact all other CCLINC participants. Although the individuals who signed the original *Cooperative Agreement* may no longer occupy key positions, **the system-wide significance of each library's participation requires that the Cooperative Agreement remain in effect until a campus elects to exit the CCLINC consortium.**

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We are not requesting any action from you at this time. However, as we begin the 2005 fall semester, we are reminding CCLINC college and library/LRC administrators of the importance of their institution's continuing support of CCLINC and the students, faculty, staff, and community that it serves. Please contact Dr. Bill Randall at [randallb@nccommunitycolleges.edu](mailto:randallb@nccommunitycolleges.edu) or me at [swilliams@nccommunitycolleges.edu](mailto:swilliams@nccommunitycolleges.edu) if you have any questions.

c: President H. Martin Lancaster  
Mr. Fred Williams  
Mr. Kennon Briggs  
Dr. Bill Randall  
CCLINC Steering Committee

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