



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

November 1, 2006

**RESPONSE DEADLINE: November 10, 2006**

**MEMORANDUM**

**TO:** Selected Chief Academic Officers  
Colleges With Prison Foodservice Technology Programs

**FROM:** Delores A. Parker, Vice President  
Academic and Student Services

**SUBJECT:** November 16 Foodservice Technology Curriculum Development Meeting

As you know, the North Carolina Community College System (NCCCS) and the Department of Correction (DOC) have been working together to develop a Foodservice Technology apprenticeship program for inmate students through the Department of Labor. As part of this effort, DOC has officially requested a more standardized curriculum to meet DOC employment needs and the emerging apprenticeship program requirements.

We will convene a faculty group on November 16, 2006, in Raleigh to review the competencies required for the apprenticeship program and inmate employment in work assignments within the prison foodservice system. Our objective will be to align the North Carolina Community College System Foodservice Technology standard and related course descriptions with these needs and to develop standardized course competencies for each community college course.

Any recommendations for revision to our current program will be processed through the standard Curriculum Review Committee and/or Curriculum Standard Revision process; therefore, all colleges will have input prior to any changes taking place. However, your assistance with the curriculum revision recommendations will be appreciated through your college's involvement in the November 16 meeting.

We are requesting that each college send a Foodservice Technology instructor to be part of this work group. The meeting will be held Thursday, November 16, from 10 a.m. - 3 p.m. at the Department of Correction Correction Enterprise Facility at 2020 Yonkers Road in Raleigh. Representatives from the DOC Division of Prisons and the Department of Labor will be present as content consultants to the project. NCCCS instructors will serve as curriculum developers/course writers. Dr. Peggy Teague from the System Office will serve as facilitator.

**S06-039**  
**Email**

**MAILING ADDRESS: 5016 MAIL SERVICE CENTER ~ RALEIGH, NC 27699-5016**

Street Address: 200 West Jones ~ Raleigh, NC 27603 ~ 919-807-7100 ~ Fax 919-807-7164  
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Please respond by November 10, using the attached fax-back form. If you have questions, please contact Tracy McPherson, Program Coordinator for Criminal Justice and Correctional Education, at (919) 807-7117 or [mcpherson@ncccommunitycolleges.edu](mailto:mcpherson@ncccommunitycolleges.edu).

We look forward to your college's participation in this important curriculum development project. It is an exciting development for our colleges and the inmate students we serve.

Attachment  
DAP/TM/gr

c: Selected Presidents, NCCCS  
Dr. Edith Lang, NCCCS  
Dr. Peggy Teague, NCCCS  
Ms. Tracy McPherson, NCCCS  
Ms. Rose True, DOC  
Mr. Arthur Clark, DOC  
Ms. Jackie Parker, DOC  
Ms. Melissa Medlin, DOL

# FAX-BACK REPLY FORM

(Response Deadline: Friday, November 10)

Please fax to:  
Tracy McPherson  
Program Coordinator, Criminal Justice and Correctional Education  
NCCCS  
**Fax Number: 919-807-7164**

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## Foodservice Technology Program Curriculum Development Meeting

Thursday, November 16, 2006  
10 a.m. – 3 p.m.

Department of Correction/Correction Enterprise Facility  
(Enter by Entrance #4 – Ring Bell)  
2020 Yonkers Road  
Raleigh, NC 27699  
919-716-3600

- Yes, our college would like to participate in the Foodservice Technology Meeting.
- We are unable to participate, but we look forward to receiving an update after the meeting.

<b>Name of College Responding:</b>	
<b>Name of Chief Academic Officer:</b>	
<b>Signature of Chief Academic Officer:</b>	
<b>Date:</b>	

*The following faculty member will be attending:*

<b>Name:</b>	
<b>Title:</b>	
<b>Email Address:</b>	
<b>Phone Number:</b>	

If you wish to have more than one representative attend, please note below (and provide contact information): \_\_\_\_\_

## Directions

**Department of Correction - Correction Enterprise Facility  
2020 Yonkers Road  
Raleigh, NC 27699  
919-716-3600**

Note: There is a Yonkers Road exit off of the I-440 Beltline that can be used to access this facility, but it can be very confusing because it does not allow access from both directions. The US-1 North/Capital Blvd Exit is easier to use, so that is referenced in the directions below. Also, the facility is not far from downtown Raleigh, so those directions are included at the bottom of the page.

### Coming from Durham or parts West:

#### **Directions from the US-1 North/Capital Boulevard Exit (Exit 11) off of the I-440 Beltline**

(Also referred to as the Inner Beltline)

- From US-70 East, merge onto I-440 East/US-1 North towards Wake Forest/Rocky Mount/Wilson
- Take Exit 11 – Capital Blvd/US-1 North/US-401 (Wake Forest/Louisburg) \*\*\* The exit ramp splits -- Immediately bear right once you exit, following the sign that says Capital Blvd/**US-401 South** towards DOWNTOWN\*\*
- Merge into traffic and immediately move over into the far left lane
- Turn left at the first light onto Yonkers Road
- 2020 Yonkers Road will be around the curve on your right (it's the 4<sup>th</sup> low, brick building)
- Park in the lot to the left of the building, near Entrance #4
- Go to Entrance #4 – push the security button – tell the receptionist you are attending the Foodservice Apprenticeship meeting in the large Correction Enterprise Conference Room
- Sign in, get a visitor's pass, and ask to be directed to the large conference room

### Coming from Goldsboro or parts East

#### **Directions from the US-1 North/Capital Boulevard Exit (Exit 11A) off of the I-440 Beltline**

(Also referred to as the Outer Beltline)

- From US-70 West, merge onto I-40 West towards Raleigh
- Take Exit 301 onto I-440 East
- Take Exit 11A - Merge onto Capital Blvd/US-401 South towards Downtown
- Turn left at the first light onto Yonkers Road
- 2020 Yonkers Road will be around the curve on your right (it's the 4<sup>th</sup> low, brick building)

- Park in the lot to the left of the building, near Entrance #4
- Go to Entrance #4 – push the security button – tell the receptionist you are attending the Foodservice Apprenticeship meeting in the large Correction Enterprise Conference Room
- Sign in, get a visitor's pass, and ask to be directed to the large conference room

### **Directions from downtown Raleigh**

- Start at the NCCCS Office, 200 West Jones Street (corner of Jones and McDowell)
- Proceed North on McDowell Street (McDowell is a one-way street)
- McDowell will change into Capital Boulevard as you leave downtown, but you will stay straight
- Go North on McDowell/Capital Blvd for approximately 3 miles
- Turn Right onto Yonkers Road at the 5<sup>th</sup> light from downtown  
(Note: from the corner of Jones and McDowell, you will cross through the following intersections with stoplights before you reach Yonkers Road: Lane, Fenton, Crabtree and Hodges. Yonkers Road is on the right just before you would exit to get onto the I-440 Beltline)
- 2020 Yonkers Road will be around the curve on your right (it's the 4<sup>th</sup> low, brick building)
- Park in the lot to the left of the building, near Entrance #4
- Go to Entrance #4 – push the security button – tell the receptionist you are attending the Foodservice Apprenticeship meeting in the large Correction Enterprise Conference Room
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