



**NORTH CAROLINA COMMUNITY COLLEGE SYSTEM**  
*H. Martin Lancaster, President*

June 13, 2007

**MEMORANDUM**

**TO:** College Tech Prep Grant Recipients

**FROM:** Ted Summey, Section Chief, Career Technical Education, NCDPI  
Robert J. Witchger, Associate Director for College Tech Prep, NCCCS

**SUBJECT:** College Tech Prep Reviews

College Tech Prep (CTP) 2006-07 grant reviews will be conducted during the month of September. The reviews will focus on the goals and objectives presented in your funded proposal and the outcomes as viewed by consortium members and the evaluator. Each consortium will submit the following documents at the review.

1. **Executive Summary** - One or two page summary of the consortium goals, objectives, and outcomes of your project.
2. **Closeout Budget** - 2006-2007 budget showing all expenditures (separate HS and CC).
3. **Articulation Agreement** - A copy of your local HS and CC Agreement.
4. **Best Practice** - One or two page summary of your best practice, written for website publication. Please include: project title, location, contact information, description, and results.
5. **Evaluator's Report** - Two page narrative summarizing evaluation methodology, findings and recommendations.
6. **Data Packet** - A summary of success indicators. This should be e-mailed to Bob Witchger, [witchgerb@nccommunitycolleges.edu](mailto:witchgerb@nccommunitycolleges.edu), one week before the evaluation.

Consortia will be allotted up to thirty minutes to present its program, to include how the funding made a difference, how the secondary and postsecondary partnerships are progressing, and how the students are benefiting academically and technically because of the college tech prep partnership. You are encouraged to conduct this presentation in a succinct manner through the use of narrative and various media. After each presentation there will be 15-minutes for questions and discussion by the review panel. All sessions are open to the public. You are encouraged to attend other presentations to gain new ideas and learn about other College Tech Prep initiatives.

**S07-024**  
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Please note the new expanded data packet developed for this 2006-2008 grant cycle. It was written in excel to offer a more accurate recording of data and calculations of percentages required in the report.

The attached schedule outlines your CTP review date, time and location. Again, the attached **Data Packet**, is to be **e-mailed** to Bob Witchger **one week before your evaluation**. Questions related to the schedule, or the review, should be addressed to Bob Witchger at (919) 807-7126, or [witchgerb@nccommunitycolleges.edu](mailto:witchgerb@nccommunitycolleges.edu).

Thank you for your assistance and attention. We look forward to seeing you in September.

RJW/dm  
Attachments

c: Presidents  
Dr. Delores Parker  
Ms. Elizabeth Brown

**S07-024**  
**Paper & E-mail Copies**

## College Tech Prep Project Interim Reviews 2006-2007

**Williamston – Wednesday, September 19, 2007**

**Martin Community College**

**Location: Building 1, Room 14**

**Host/Contact: Phyllis Broughton 252-792-1521**

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
1-1	Dare County Schools College of The Albemarle	9/19	9:15	Williamston
2-2	Perquimans County Schools College of The Albemarle	9/19	10:30	Williamston
3-3	Beaufort County Schools Beaufort County CC	9/19	1:00	Williamston
4-4	Hyde County Schools Beaufort County CC	9/19	2:15	Williamston
5-5	Washington County Schools Beaufort County CC	9/19	3:30	Williamston

**Pitt – Thursday, September 20, 2007**

**Pitt Community College**

**Location: Everett Bldg., Room 141**

**Host/Contact: Faith Fagan 252-493-7408**

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
6-1	Wayne County Schools Wayne CC	9/20	8:00	Pitt
7-2	Carteret County Schools Carteret CC	9/20	9:15	Pitt
8-3	Brunswick County Schools Brunswick CC	9/20	1:00	Pitt
9-4	Sampson County Schools Sampson CC	9/20	2:15	Pitt
10-5	Edgecombe County Schools Edgecombe CC	9/20	3:30	Pitt

**Pitt – Friday, September 21, 2007**

**Pitt Community College**

**Location: Everett Bldg., Room 141**

**Host/Contact: Faith Fagan 252-493-7408**

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
11-1	Craven County Schools Craven CC	9/21	8:00	Pitt
12-2	Robeson County Schools Robeson CC	9/21	9:15	Pitt
13-3	Pitt County Schools Pitt CC	9/21	10:30	Pitt
14-4	Johnston County Schools Johnston CC	9/21	1:00	Pitt

**Asheville – Tuesday, September 25, 2007**

**Asheville-Buncombe Technical Community College**

**Location: Enka Campus, Harvey L. Haynes Conference Center, Room 215**

**Host/Contact: Shirley Ray 828-418-0011**

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
15-1	Henderson, Transylvania Co. Schools Blue Ridge CC	9/25	8:00	Asheville
16-2	Rutherford County Schools Isothermal CC	9/25	9:15	Asheville
17-3	Wilkes, Ashe, Alleghany Co. Schools Wilkes CC	9/25	10:30	Asheville
18-4	Cherokee, Clay, Graham Co. Schools Tri-County CC	9/25	1:00	Asheville
19-5	Caldwell County Schools Caldwell CC	9/25	2:15	Asheville
20-6	Asheville-Buncombe Co. Schools ( <b>Innovative</b> ) Asheville-Buncombe Tech. CC	9/25	3:30	Asheville

**Winston-Salem – Wednesday, September 26, 2007****Hawthorne Inn****Location: Poplar Ballroom I & II****Host/Contact: Hotel Reservation 336-777-3000**

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
21-1	Stokes County Schools Forsyth Technical CC	9/26	8:00	Winston-Salem
22-2	Catawba, County, Hickory City Newton-Conover City, Alexander Co. Schools Catawba Valley CC	9/26	9:15	Winston-Salem
23-3	Charlotte-Mecklenburg Schools Central Piedmont CC	9/26	10:30	Winston-Salem
24-4	Cleveland County Schools Cleveland CC	9/26	1:00	Winston-Salem
25-5	Surry, Yadkin County Elkin, Mt. Airy City Surry CC	9/26	2:15	Winston-Salem
26-6	Davidson County Schools Winston-Salem Davidson CC	9/26	3:30	Winston-Salem

**Winston-Salem – Thursday, September 27, 2007****Hawthorne Inn****Location: Poplar Ballroom I & II****Host/Contact: Hotel Reservations 336-777-3000**

	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
27-1	Winston-Salem Forsyth County Forsyth Technical CC	9/27	8:00	Winston-Salem

28-2	Iredell-Statesville, Mooresville Graded Schools Mitchell CC	9/27	9:15	Winston-Salem
29-3	Richmond County Schools Richmond CC	9/27	10:30	Winston-Salem
30-4	Guilford County Schools Guilford CC	9/27	1:00	Winston-Salem

<p><b>Raleigh – Friday, September 28, 2007</b>  <b>North Carolina Community College System</b>  <b>Location: Gregory Poole Conf. Room-5<sup>th</sup> floor</b>  <b>Host/Contact: Darice McDougald 919-807-7219</b></p>
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	<u>Consortia</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
31-1	Vance, Granville, Franklin, Warren Co. Schools ( <b>Innovative</b> ) Vance-Granville CC	9/28	9:15	Raleigh
32-2	Alamance-Burlington Schools Alamance CC	9/28	10:30	Raleigh
33-3	Person County Schools Piedmont CC	9/28	1:00	Raleigh
34-4	Onslow County Schools Coastal Carolina CC	9/28	2:15	Raleigh