



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

September 10, 2007

Response deadline: September 15, 2007

MEMORANDUM

TO: Holocaust Educators (Group 5)
FROM: Bob Allen
Literacy Resource Center, Basic Skills
SUBJECT: USHMM Trip

Congratulations and welcome to the Holocaust Educator training program sponsored by the United States Holocaust Memorial Museum and Basic Skills Department of the North Carolina Community College System Office.

We will travel from Raleigh to Washington, DC on October 23 and return on October 26. We will meet at the RDU airport at the American Airline ticket counter at 12:00 noon. After check-in, enjoy your lunch and meet for a 1:50 P.M. departure. We will return to RDU on Friday, October 26 at 6:40 P.M. The entire group of 21 will be traveling together. We will stay at the Hilton in Springfield, VA. Hotel rate is \$169.00 + tax per night, single/double. We have arranged for double occupancy to lower your travel costs. If you want a single room, and will pay the \$169 per night rate, please call me before September 15, 2007.

The Basic Skills State Office has paid your air ticket of \$300. While the USHMM will help sponsor a few meals, you should be prepared to pay for your meals and airport parking.

This workshop will be a wonderful and meaningful teaching/learning experience that will enhance your contribution to literacy education. Our former participants had a memorable trip and created great follow-up activities. Please visit www.ushmm.org for additional information about the museum.

You will be contacted after September 15, to receive further information about the trip. For immediate questions, contact Jannai Johnson at (919) 807-7185 or me at (919) 807-7144.

cc: Selected Basic Skills Directors
Dr. Randy Whitfield

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