



NORTH CAROLINA COMMUNITY COLLEGE SYSTEM
H. Martin Lancaster, President

January 3, 2008

RESPONSE DEADLINE: January 24, 2008

MEMORANDUM

TO: Select Chief Academic Officers
Colleges Approved to Offer GRD 265

FROM: Delores A. Parker, Vice President
Academic and Student Services

SUBJECT: Requested Revision in *Combined Course Library* Course

The System Office has received a request to revise the following course contained in the *Combined Course Library*:

GRD 265 Digital Print Production

Attached is a form requesting your approval or disapproval of the proposed change. ***Please complete and return the form to Jennifer Frazelle by January 24, 2008.*** You may fax your response to (919) 807-7164. Once the responses have been received at the System Office, the request will be presented to the Curriculum Review Committee for action at their March meeting.

Thank you for your prompt attention to this matter. If you have questions, please contact Jennifer Frazelle at (919) 807-7120 or frazellej@nccommunitycolleges.edu.

DAP/jf

Attachment

c: Select Presidents
Judith C. Mann
Jennifer Frazelle

S08-001
Email

College Recommendation
Course Revision Request
GRD 265 Digital Print Production

Current Course Information:

| | | | | |
|----------------|---------------------------------|---|---|---|
| GRD 265 | Digital Print Production | 1 | 4 | 3 |
| Prerequisites: | GRD 152 or GRA 151 | | | |
| Corequisites: | None | | | |

This course covers preparation of digital files for output and reproduction. Emphasis is placed on output options, separations, color proofing, and cost and design considerations. Upon completion, students should be able to prepare files and select appropriate output methods for design solutions.

Proposed Prerequisite: GRD 151 or GRA 151

Rationale of Requesting College: GRD 151 offers students the software skills necessary to complete GRD 265 successfully. GRD 152 does not offer any skills or information which would make it beneficial for students to complete before taking GRD 265.

_____ We have reviewed the proposed title and **recommend** the adoption of this change for **GRD 265**.

_____ We have reviewed the proposed title and **do not recommend** the adoption of this change for **GRD 265** for the following reason(s):

_____ We do not offer **GRD 265** and wish to decline from making a recommendation.

College: _____

Signature of President: _____ **Date:** _____

Please return this form by **January 24, 2008** to:

Jennifer Frazelle, Director
Program Services
NC Community College System
5016 Mail Service Center
Raleigh, NC 27699-5016
Fax Number: (919) 807-7164